



MEETING 1803

Tues 13th MARCH 2018

MINUTES 1803

F. **OPEN FORUM**

F.1 *Hall Fundraiser* Angela Martin spoke about her application for a CTC grant during an adjournment at 5.4 ↓ when to support her written application she gave full details of what the grant would be used for. NOTED

1. **ATTENDANCE** at Clun Town Council Routine Meeting 1803 held at 7.30pm in Clun Memorial Hall:
 - 1.1 **Present Town Cllrs: Vice Chair Ryan Davies PRESIDING**, Matt Donaldson, Brian Angell, Vic Butt, James McVicar, Gary Mills, Reg Maund. *Plus Ian Hutchinson Town Clerk+one resident* Angela Martin.
 - 1.2 **Apologies from** Mayor Jack Limond and Cllr Linda Hurcombe and SC Cllr Nigel Hartin were NOTED
2. **DECLARATIONS OF INTEREST** Meeting 1803 held on Tues 13 March 2018
 - 2.1 *Cllr Gary Mills* submitted his DPI form showing ownership of his own home and two other Clun properties.
 - 2.2 *Hall Chair Ryan Davies* declared a 'public interest' in the *CTC gift to the Hall* and took no part in Item 5.4 ↓
3. **PREVIOUS MEETING 1802** held on Thurs 1 Feb 2018 previous minutes and ongoing items as follows:
 - 3.1 **Minutes 1802** The Chair signed the minutes of the last meeting as a true and accurate record: All AGREED
 - 3.2 **Advance Warning of 30 mph Zone** on A488 into Clun: CTC's request for more signage: *Email 06.03.18*: SC Roads Alice Croft has promised to visit the site and sketch up a quote for CTC to consider: ONGOING Alice advises that if CTC offers to fund this work it would be the best and quickest way forward. NOTED
 - 3.3 **Cemetery Tree Work** contract is in progress: intended completion date end of March: see *Email 17.03.18* Cllrs Angell and Maund will monitor this work and if necessary report back to Meeting 1804: ONGOING
 - 3.4 **Waterloo Footbridge** *SC Bridges* have now installed new anti-skid deck-boards: see *SC Update 28.02.18*: Clerk to send a *thank you* email and also ask when SC intends to paint the Waterloo Footbridge: ONGOING
 - 3.5 **Vice Chair's Report** on any additional ongoing items which are NOT included elsewhere on this agenda:
 - a. *SpArC Open Evening* 5.30pm Fri 23 Mar 2018 Official Changing Rooms Opening: see *Email 15.03.18*
 - b. *Castle Moat Field* proposed new car park: a letter from owner Duke of Norfolk to the Mayor shows that the Duke is supportive of the scheme and so he might even gift the field to the Town: see also 5.5 ↓ ONGOING
 - c. This unspecified item could not be resolved but all Members expressed positive feelings about it. NOTED
4. **PLANNING MATTERS** including any *LATE* planning applications for SC notifications see *Plans-1*
 - 4.1 18/00633/FUL **Rhos Cottage Pen Y Wern** *Michael Oliver* new steel portal framed agricultural building: CTC SUPPORTS this sensible plan which appears to have no adverse impact on the area. All AGREED
 - 4.2 18/00772/TCA **The Ferns Newport Street Clun** *Andrew Dobbins* crown reduction of a copper beech: CTC fully SUPPORTS this plan as necessary tree work with no adverse impact on the area. All AGREED
 - 4.3 18/01157/TCA **The Gables Knighton Road Clun** *Paul Jackman* fell or reduce cherry+silver birch trees. CTC fully SUPPORTS this plan as necessary tree work with no adverse impact on the area. All AGREED
5. **PARISH MATTERS**
 - 5.1 **Empty Properties in Clun** the list drawn up by Cllr Gary Mills has been sent to SC housing: the Clerk has sent *Empty Properties in Clun Rev3* and *Properties 182* to SC but so far SC has offered no real answer.

Note: *Email 15.03.18* from SC's PPO Julia Preston was received two days after Meeting 1803 in which Julia has promised to consult with SC Historic Monuments Team to find the best way forward. ONGOING to 1804
 - 5.2 **St Catherines** CTC may use its Power of General Competence to purchase this building: initial thoughts:
 - a. A resident emailed full support for this idea after reading a brief mention in our Feb Chronicle Report 1802.
 - b. Clerk to contact team@floreathomes.co.uk to ask: a) Market value? b) How to form a *Community Interest Company* that would be safer than CTC ownership with probable very high maintenance costs. ONGOING
 - 5.3 **Clun Neighbourhood Plan** the process of launching the plan and any grants available: see *Email 03.03.18*
 - a. Cllr James McVicar reported on the slow progress of the CLP plan so it was felt that CTC should now try to work towards a full blown Neighbourhood Plan but it will rely on community involvement so it was decided to hold an *Initial Parish Consultation* in next month's Annual *Parish* Meeting: see also 6.1 ↓ All AGREED
 - b. Clerk to prepare *draft* notices to display round the parish: but first to be sent to all Members. All AGREED
 - c. Cllr Brian Angell will draw up a *draft* article to be first emailed to all Members for any input. All AGREED
 - d. CTC to seek maximum publicity via: CTC's website; CTC Facebook; Local news media etc. All AGREED
 - e. A Neighbourhood Plan will also embrace: 5.1 ↑ Empty Properties. 5.2 ↑ St Catherines. 5.5 ↓ Traffic Plans.

PARISH MATTERS continued...

- 5.4 **Clun Memorial Hall** consider the Hall's request for **£500 CTC grant** for play equipment: see form *Grant A Note*: Due to Cllr Davies' 'public interest' in this item: see 2.2 ↑ Cllr James McVicar was elected to chair this item.
- Cllr McVicar gave a brief history of this item then adjourned the Meeting to allow Angela Martin to speak.
 - Angela explained the reasons for her application and gave assurances regarding care of the new equipment.
 - Cllr McVicar *proposed* Cllr Donaldson *2nded* a motion: to give the Hall a **£1000 CTC grant**. All AGREED
 - Clerk to now prepare a cheque for £1000 to present for payment at CTC April Meeting 1804: All AGREED

- 5.5 **Clun Traffic Plan** a Public Consultation Meeting organised by Ben Hamilton-Bailie: see *Email 02.03.18*
- From a list of six available dates the date chosen for this event was **Thursday 26 April 2018**. All AGREED
 - Clerk to reply to Ben and ask him for his proposed schedule and to ask him to include the proposed **new car park on Castle Moat Field**: see 3.5b ↑ as it would be a key element in any Clun Traffic Plan. All AGREED
 - Cllrs McVicar+Vic Butt will seek some 'informal doorstep opinions' all along Enfield Street: All AGREED

6. ADMINISTRATION

- 6.1 **Annual Parish Meeting** 7.30pm Memorial Hall Tues 10 April 2018 *before* Meeting 1804: All AGREED
- Clerk to first email a *draft* APM agenda/notice to all members for any input: see also 5.3e ↑ All AGREED

- 6.2 **Meetings Schedule 2018** was finalised with **June+September** Meetings at 7.30pm on *second Wednesdays* in Redlake Valley Village Hall in **Chapel Lawn** and the other ten routine CTC meetings always at 7.30pm on *second Tuesdays* in Memorial Hall **Clun** as shown on the new schedule *Meetings 2018*. All AGREED

7. **ACCOUNTS TO PAY** Meeting 1803 Date: 13.03.18 for income and DDs see *Cashbook-18 Year-18*
The following accounts to be PAID at this meeting: [plus any LATE routine or pre-approved accounts]

Min	Chq	DATED	Minute	PAYEE/PAYER	ITEM DESCRIPTION	CATEGORY	£ CREDITS	£ DEBITS	COMMENT
7.1	078	13.03.18	1803-7.1	Highline Electrical	various repairs to 7 streellights	Lights-18a	-----	2088.00	As routine
7.2	079	13.03.18	1803-7.2	SALC	10 x Good Councillors Guide Feb 2017	Admin-17	-----	22.00	Last Year
7.3	080	13.03.18	1803-7.3	SALC	Chairmanship Skills Course June 2017	Training-17	-----	25.00	Last Year
7.4	081	13.03.18	1803-7.4	Malcolm Reeves	painting and sign writing a sign	Works-18	-----	90.00	Pre-agreed
7.5	082	13.03.18	1803-7.5	Highline Electrical	streetlights repairs Feb 2018	Lights-18b	-----	387.16	As AMENDED
7.6	083	13.03.18	1803-7.6	Ian A. Hutchinson	Clerk's Net Pay for Feb 2018	Pay 1802	-----	608.02	A LATE A/c
7.7	084	13.03.18	1803-7.6	CTC	Gift to "Clun Fire-fighters" see 1802-5.8b	s137-1803	-----	150.00	On to 1804

Note: Account 7.5 ↑ Members applauded the Mayor's timely action in asking Highline to make the damaged car park light safe and the Clerk arranged for Invoice 2013 to be amended as above and another Invoice 2040 issued to be paid by SC but they have not as yet admitted ownership. Clerk to pursue this matter urgently.

8. **EXTERNAL ITEMS** from outside the parish including reports from any external meetings attended.
- 8.1 **SWS Local Joint Committee Meeting** in Marton Village Hall on Thu 22 Feb 2018: the Clerk had emailed his *Plans-1* and *Reasons-58* to LJC members who felt SC was ignoring their planning comments. NOTED
 - 8.2 **SALC AGM 2018** at Shirehall Shrewsbury on Fri 23 Feb 2018: Ian's *Report 03.03.18* was duly NOTED.
 - 8.3 **Town+Parish Councils Forum** Guildhall Shrewsbury Wed 7 Mar 2018: *Report 07.03.18* was NOTED.

9. **EXTRA ITEMS** any parish reports or matters not included on this agenda and items for the next agenda:
- 9.1 **From Cllr Angell:** a) Grants for archiving. b) CTC's churchyard grants. see the Clerk's *Email 09.03.18*.
 - 9.2 **Clun Town Service:** at 3.00pm in St George's Church Sun 22 Apr 2018: the Mayor and others will attend.
 - 9.3 **Clerk's Salary:** Members supported the Mayor's personal view that the Clun Clerk should be properly paid for all his actual hours worked and with consideration of any national guidelines such as the NJC pay scales.
 - 9.4 **Cllr Gary Mills** asked about progress with the recent plan for a new O₂ Phone Mast: the Clerk will enquire.

10. **Next Meeting 1804** starts at 7.30pm with the **APM 2018** in Clun Memorial Hall on **Tuesday 10 April 2018**.

11. **Closed Session** Confidential Commercial Items: a) Toilets Cleaning Contract. b) Cemetery Mowing Bid. Both contracts awarded to Jon Churchett on the same terms as previously: Clerk to arrange. All AGREED

MEETING 1803 CLOSED 9.30 pm duration: two hours exactly.

CHAIRMAN'S SIGNATURE: _____



Chairman's Signature Dated: Tues 10 April 2018