

Minutes of the Clun Town Council with Chapel Lawn Meeting held 9th April 2019 at the Memorial Hall, Clun

Present- Cllrs Jack Limond (Chairman), Reg Maund, Gary Mills, James McVicar, Brian Angell, Matt Donaldson and Vic Butt

In attendance was the Clerk & RFO Darren Knipe.

Meeting commenced at **19:30**

216. To receive apologies for absence

Apologies received from Cllrs Linda Hurcombe and Ryan Davies

217. To receive declarations of interest

None received

218. To consider requests for dispensation

None received

219. Meeting Open to the Public - Time for this session is limited to 10 minutes

None received

220. Report from County Councillor Nigel Hartin

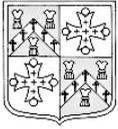
None received

221. To resolve that the minutes of the Council general meeting held on 5th March 2019 are a correct record

It was proposed by Cllr McVicar, seconded by Cllr Butt and agreed by all that the Minutes of the Meeting held on 5th March 2019 were a true and proper record, subject to the following amendments:

200b – To add “Council requested a copy of the ROSPA inspection to be made available to council.”

205 – To add “Council to consider the creation of an award for outstanding contribution to the community.”



This was then signed by the Chairman.

222. To resolve that the minutes of the Council general meeting held on 11th March 2019 are a correct record

It was proposed by Cllr McVicar, seconded by Cllr Butt and agreed by all that the Minutes of the Meeting held on 5th February 2019 were a true and proper record, subject to the following amendment:

214 - No Objection, but would prefer it be finished in pebbledash so in keeping with the house.

This was then signed by the Chairman.

223. To consider and resolve any matters arising from the minutes

- a) **200b** – The clerk was asked to contact the Memorial Hall to get a meeting, and also to request a copy of the ROSPA inspection.
- b) **202a** – Cllr Butt asked about the bench seat at Waterloo bridge, which looked untreated and unsafe. The clerk explained that he and Cllr Donaldson had noted it as part of asset inspection, but it did not belong to council. The clerk will remove, and ensure post holes are filled.
- c) **202d** – The clerk was asked to arrange a meeting with the Town Hall Trust, to include two town councillors.

224. To receive the Mayors Report

Nothing to report.

225. To consider and approve an award for Freeman Of The Town

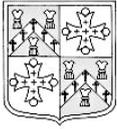
Council discussed the creation of a community award with a plaque to be displayed in the Town Hall “Honorary Free Men and Women of Clun”, recognising eminent service to the community.

This was proposed by Cllr Limond, seconded by Cllr McVicar, and agreed by all.

The clerk is to draft an application form, which can be used by local residents to nominate persons they think should be considered.

226. To consider London Bridge Protocol

Council discussed what protocol should take place when the Monarch dies.



It was agreed that the clerk should contact the Vicar of St Georges. Council nominated Cllr McVicar, the clerk and the Vicar to form a small working group for this purpose.

Cllr Maund is to liaise with the bell ringers.

227. To receive and approve a report from the Traffic Plan Working Group

Cllr Angell had tried several times to contact SCC Highways to discuss the recent survey results and proposals, but to no avail.

There had been no feedback yet received from the Memorial Hall regarding parking proposals.

The group met recently to review signage and proposals of change. Cllr Angell wished to acknowledge the huge amount of work Tony Bindloss had done in taking the pictures.

Council were asked if happy for the WTG to discuss proposals for change with Highways. Cllr McVicar proposed, seconded by Cllr Butt, and agreed by all for WTG to proceed.

228. To receive reports from Councillors attending meetings and outside organisations

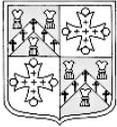
- a) Cllr Angell reported he had attended the Chairmanship Training by SALC. There were 12-15 persons attending, with precepts ranging from £250k to £3k. Some good suggestions had come out of session, including:
 - i. AGM – forming a working group to consider proposals for actions on the following year
 - ii. To have 2 or 3 councillors focus on areas of interest / expertise
- b) Cllr Butt reported that the Community Led Plan working group meeting had been cancelled, to be rearranged.
- c) Cllr Donaldson reported there had been no Memorial Hall committee meeting.

229. To consider planning applications

- a) **19/01421/TCA** - Six Bells Cottage, Vicarage Road, Clun, Craven Arms, Shropshire, SY7 8JG - Fell 1no Lawson Cypress within Clun Conservation Area

Cllr Maund had investigated, and informed council, stating it was a magnificent tree, but its size had become an issue in strong winds. He sadly recommended it should be felled, but with a caveat that the other two trees present be saved.

Support



- b) **19/01490/FUL** and **19/01491/LBC** - 10 Bridge Street, Clun, Craven Arms, Shropshire, SY7 8JP - Alterations in association with renovations and repairs to existing dwelling including demolition of utility and w.c (re-submission)

Support

- c) **To consider planning decisions**

The recent approval of 18/05165/FUL Fairfield Castle Street had caused some distress to council, as it was felt it went against the SANDEV deal that had been agreed.

Cllr Mills had spoken to SCC, and told County Cllr Hartin could have objected and called it into Committee, which may have had a better chance of stopping. It was also noted that no local residents had made an objection to the application. All agreed that any future planning objections to be highlighted to Cllr Hartin.

It was agreed to add "Formation of Planning Committee" to next agenda. Cllr McVicar will produce Terms of Reference.

230. To receive and consider the report of the Town Clerk

- a) Toilet lock reported broken again – clerk to get locksmith in to fix
- b) A report had come in that one of the benches at Waterloo had not been treated. Mr Churchett reassured the clerk all benches and tables had been done, with the table in question receiving 3 coats, stating that they had not been looked after for some time.

Council recognised and wished to thank Mr Churchett for the excellent work he had done in bringing all the furniture back to life.

- c) The clerk reported on a new website design he was working on, which would enable blog posts, including useful information received as emails from local health and service bulletins. It would also enable full search ability of any documents including minutes, as well as other functions, and ability to offer a better way of responding to public enquiries through a forum style Question and Answers format.

Councillors are to review site before next meeting, and provide feedback.

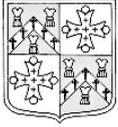
231. To review planning for the Annual Parish Meeting

The clerk presented council with draft invite letter to residents.

At 9.30 Cllr Limond asked council for approval to continue the meeting beyond the designated time of attendance. All agreed

All agreed to approving the letter, which councillors would hand deliver when it comes back from the printers.

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The clerk also offered to make cakes for the event.

Councillors to provide list of clubs and groups for the clerk to invite to have a display or give presentation.

232. To consider and approve any Council Annual Subscriptions

None Received

233. To review and approve any training

None Received

234. Financial Matters

a) To receive and consider any Grant and Donation requests

None Received

b) To review and approve the payment schedule

Cllr Angell proposed, seconded by Cllr McVicar and agreed by all to accept the Schedule of Payments. This was signed by the chairman.

The clerk was asked to find out why the cost of street lighting had increased from previous year.

c) To review and consider future financial plans for the Public Toilets

The cost of maintaining the Public Toilets by the bridge car park is over £13.5k a year, with £5,300 being electricity, and £2,000 being water rates. The last electric bill was an estimate, and shows a possible £600 over charge.

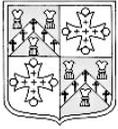
It was agreed that an action plan was needed to tackle this. The clerk is to ask the cleaner to record a weekly meter reading to look for discrepancies, and also look into cost of installing coin slots to use.

It was also suggested that the toilets be closed for a week as maintenance service to see if readings change, and to get an energy review carried out by Dave Tomlinson.

Clerk to make an agenda item again next month to review.

d) To review and consider the Unity Bank services

Issues were expressed over ability for clerk to access the online service. It was agreed the clerk should look into alternatives.



235. To review any Correspondence received

- a) A letter had been received from Mr Finlayson, outlining some dissatisfactions with services he had identified. Although council agreed with some points raised, it was also pointed out that council do not respond to 'Open Letters'. Instead, all responses are relayed through the clerk.

236. Other Items brought to the Council's Attention by Councillors

None Received

237. To receive and consider Agenda items for the next meeting

None Received

238. Date of Next Meeting

To be held on Tuesday 7th May 2019 at Clun Memorial Hall, which will be an Annual General Meeting.

Meeting Closed at 22.10

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 7th May 2019