

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 5th June 2019 at the Village Hall, Chapel Lawn

Present- Cllrs Jack Limond, Gary Mills, Linda Hurcombe, Reg Maund, and Brian Angell

In attendance was County Cllr Nigel Hartin, the Clerk & RFO Darren Knipe, and six members of the public.

Meeting commenced at **19:30**

264. To receive apologies for absence

Apologies received from Cllrs Vic Butt, James McVicar, Matt Donaldson and Ryan Davies

265. To receive declarations of interest

Cllr Limond declared an interest as the treasurer of Clun Valley ASV

266. To consider requests for dispensation

None received

267. Introduction from Remembering You Grave Tendering

The new contractor for the cemetery grass cutting, Mark Room came and introduced himself to council. He explained he had done two cuts so far, taking away the cuttings. He had discovered Adders in the far right corner near Fire Station. He was concerned about glass memorials as they presented a hazard in strimming, but also fire risk in extreme dry periods.

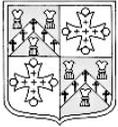
Cllr Angell confirmed that he had been to see the cemetery and was pleased at how tidy it looked.

268. Meeting Open to the Public - Time for this session is limited to 10 minutes

- a) The only comment from the Public was that Adders are protected and live in the grass cuttings, so removing was disturbing their habitat.

269. Report from County Councillor Nigel Hartin

- a) At recent SCC Cabinet was a consultation on bus service reductions. There was a big response from BC community, and it is now decided not to cut services, and look for savings elsewhere, including possibly removing or reducing concession for the Shrewsbury Park and Ride service.



CLUN TOWN COUNCIL

with CHAPEL LAWN

- b) There has been a change in the Planning function, reducing Planning Committee's from three to two. This will lose local link to decisions, with cabinet members coming from across the county.
- c) SCC discussed the environment concern and decided to declare a Climate Emergency

270. To resolve that the minutes of the Council general meeting held on 7th May 2019 are a correct record

It was proposed by Cllr Limond, seconded by Cllr Mills and agreed by all that the Minutes of the Meeting held on 7th May 2019 were a true and proper record, subject to the following amendments:

246b – Correct spelling from “canon” to “cannon”

247e – Correct spelling from “SANDEV” to “SAMDEV”

This was then signed by the Chairman.

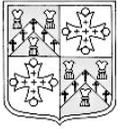
271. To resolve that the minutes of the Annual Parish Meeting held on 11th May 2019 are a correct record

It was proposed by Cllr Angell, seconded by Cllr Mills and agreed by all that the Minutes of the Meeting held on 11th May 2019 were a true and proper record.

This was then signed by the Chairman.

272. To consider and resolve any matters arising from the minutes

- a) **255** – Cllr Hartin said KIER had offered to remove the kick boards, but he had said this was not enough.
- b) 247c – Cllr Hartin has taken up with Enforcement Officer
- c) 247e – Cllr Hartin was told that even if the issue had been raised, Planning would not call it in
- d) 250 – Cllr Angell has still not heard anything back
- e) 249b – the clerk had investigated and found the lock was working, but realised because the locksmith had changed the orientation, which was different to instruction on door, someone could think they were unable to lock. The instruction has been changed to reflect this.
- f) Cllr Limond said he appreciated being able to hear the recording of the APM, and asked was it something that could continue in recording all council meetings. Clerk to add to next agenda.



273. To receive the Mayor's Report

- a) Cllr Angell thanked council for selecting him as the role of Chairman and Mayor
- b) Had received a request from the clerk to take August off as annual leave. Suggested that instead of August being a formal meeting, to have an informal working meeting to look at strategic planning. Clerk to get advice from SALC as to minuting the meeting
- c) Would like to see an Action Log of things that need to be done
- d) Asked the question of how do we achieve everything that needs to be done
- e) Thought the format of this year's APM worked well, and would like to build on that for next year.

274. To receive and approve a report from the Traffic Plan Working Group

Cllr Angell reported he still had no more information from SCC, and when the officer concerned would be back.

275. To consider planning applications

- a) **19/02047/FUL** - 9 St Georges Place, Clun, Craven Arms, SY7 8JL - Erection of two storey side extension (following demolition of existing) and porch to front elevation

No comment

- b) **19/02196/FUL** - The Stables, Guilden Down, Shropshire, SY7 8NZ - Erection of double open fronted garage with log store/secure storage, and garden shed

No Comment

276. To resolve the formation of a Planning Committee

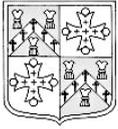
Cllr Limond proposed to defer until next meeting as more councillors were needed to decide. The majority agreed.

277. To consider and respond to the Place Plan

Three priorities were identified; Social and affordable housing, investment in enterprise infrastructure, projects including roadworks and the expansion of the Meadows Doctors Surgery.

Cllr Hartin explained that if there was anything else to add, this was the time as the report was near completion.

Cllr Angell said he would talk to SCC officer Mathew Mead.



278. To review and consider the Internal Audit

The internal report was presented to council as part of the Annual Governance and Accountability Return (AGAR) 2018-2019.

The Annual Governance Statement was read out. It was proposed by Cllr Limond and seconded by Cllr Hurcombe to approve the Annual Governance Statement. This was agreed by all. The Annual Governance Statement was then signed by the chairman and clerk.

The Accounting Statements were examined. It was proposed by Cllr Angell and seconded by Cllr Limond to approve the Accounting Statements. This was agreed by all. The Accounting Statements was then signed by the chairman and clerk.

279. To review and consider request to declare a Climate Emergency

Council discussed the reasons behind the purpose of declaring a Climate Emergency. A letter from a resident who was against such matters being relevant to a rural community like Clun Parish was shared.

Cllr Angell stated that making a declaration was independent of any actions the council may propose to address it.

Cllr Limond proposed that council recognises there is a Climate Emergency, and will taking environmental concerns into consideration on policy making. This was seconded by Cllr Hurcombe, with four councillors agreeing, and one against.

280. To consider forming an Advisory Group on Environmental Issues

Council felt as there was not enough councillors present, such a group could not be formed, but agreed that Cllr Angell would raise the matter as part of his Mayors Report in the Chronicle to invite interested parties to get in touch.

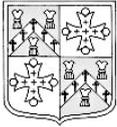
281. To receive reports from Councillors attending meetings and outside organisations

- a) Cllr Angell had attended a meeting at which Cllr Davenport Portfolio Holder for Highways had spoken and taken questions. There is a major reorganisation which includes staff losses, but also they were getting more tech savvy staff in to hold the current contractors to account.

They are also looking at trialling a new pot hole reporting scheme and going to review an Environmental Maintenance grant, and housing needs survey.

The clerk is to invite Mathew Mead to council.

Cllr Maund gave his apologies and left the meeting at 9.10pm



CLUN TOWN COUNCIL

with CHAPEL LAWN

282. To receive and consider the report of the Town Clerk

- a) The clerk asked council to consider having the Town Hall as the permanent address for council, and get a postal redirect to the clerk's home. Cllr Angell also noted that the contact telephone of the clerk was his business number, and council should have its own. A suggestion was council get a Skype number with a local area code which would remain a permanent contact for council.

Cllr Angell proposed council accept the above proposals. This was seconded by Cllr Limond and agreed by all.

- b) The clerk raised the matter that he had not received his employment contract yet, or been able to take any annual leave from last financial year.

The Personnel Committee are to review the clerk's contract and forward on for signing.

It was agreed that the clerk take August off as current annual leave, and to be paid in lieu for the previous year. The clerk is to submit to the Personnel Committee what this amount should be for approval.

283. Financial Matters

a) To receive and consider any Grant and Donation requests

- i. St Georges Church had requested a grant towards churchyard maintenance of £400.

Cllr Angell proposed to approve the request. This was seconded by Cllr Hurcombe and agreed by the majority.

- ii. Cllr Limond presented the situation of the Clun Valley ADS costs, which involved keeping the defibrillator service running. He explained the VOIP phone system for the region cost around £900 a year, and was hoping for an annual donation commitment of around £140 from council.

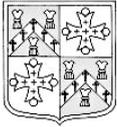
It was agreed that council should not make such a commitment, but would happily accept an annual request, just like with the church maintenance.

Cllr Limond is to submit a grant application for consideration.

At 9.30 Cllr Angell in accordance with Standing Order rules asked council for approval to continue the meeting beyond the designated time of attendance. All agreed

b) To review and approve the payment schedule

Cllr Limond proposed, seconded by Cllr Hurcombe and agreed by all to accept the Schedule of Payments. This was signed by the chairman.



CLUN TOWN COUNCIL

with CHAPEL LAWN

c) To review and consider future financial plans for the Public Toilets

The clerk presented council with weekly figures the cleaner had been keeping of electric usage. It showed an average 200kwh a week, which did not change even during the busy Green Man event.

Cllr Limond suggested that this was likely to be down to the water heater, and a closer investigation should be carried out.

d) To review and consider the Unity Bank services

The clerk informed council he had been contacted recently by Unity Bank for a customer satisfaction survey, which enabled him to raise the issue of not being able to access internet banking.

Unity Bank has now sent the correct mandate forms for signing, which Cllr Angell and Cllr Limond signed.

284. To review any Correspondence received

Nothing to report

285. Other Items brought to the Council's Attention by Councillors

Cllr Davies had sent a note about an important SpArC meeting taking place

286. To receive and consider Agenda items for the next meeting

None received

287. Date of Next Meeting

To be held on Tuesday **2nd July 2019** at **Clun Memorial Hall, which will be a General Meeting.**

Meeting Closed at 21.40

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 2nd July 2019

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