

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 4th September 2019 at the Chapel Lawn Village Hall

Present- Cllrs Brian Angell, Ryan Davies, Jack Limond, Gary Mills, Reg Maund, Matt Donaldson.

In attendance was seven members of the public.

Meeting commenced at **19:30**

326. To receive apologies for absence

Cllrs Linda Hurcombe and James McVicar.

Cllr Limond gave his apologies for being absent from a number of previous meetings due to work commitments.

327. To receive declarations of interest

Cllr Mills declared an interest in **336b**, being a close neighbour.

328. To consider requests for dispensation

None received

329. To receive a presentation from Connexus

Three members of staff from Connexus, Vicki Tomlinson (Director of Development), Amanda Knowles (Senior Development Manager), and Paul Jones (Development Manager) came to give a presentation on a proposed plan to replace ten properties they were selling in Clun with twelve affordable new builds.

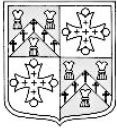
It was explained that Connexus was created from merging Shropshire Housing and Herefordshire Housing, with over 10,000 properties under their management.

The decision to sell the ten properties identified in the Clun area was due to costs making them unviable to upgrade for energy efficiency. The proposed twelve new builds would be on land off Castle Street. Once planning consent was received, these would be available for Clun residents to apply for, and if not enough uptake, then offered to the wider area.

The properties would be 2-3 bedroom versions, with a mix of let and option of shared ownership of between 25% and 80% equity.

Council expressed concern about off road parking. Paul Jones explained that each property would be allocated two off road car spaces.

--



CLUN TOWN COUNCIL

with CHAPEL LAWN

Cllr Mills asked would it be a staged build or all at once. Paul Jones stated all would be built at same time, starting before April 2020 and with about 1 year to complete.

Cllr Angell was concerned about the open space to back of development. Paul Jones stated they would not be building on this area, but they were open to suggestions as what could be done with it.

Cllr Limond asked could this area be considered for parking for the residents on Castle Street. Paul Jones stated that they would be happy to consider purchasing the additional open space to build such a car park, but would not want the responsibility of maintaining it. However, they would be happy to discuss this option if council were willing to take it on.

Cllr Angell proposed that council have a further discussion with Connexus to explore the viability of car park spacing.

This was seconded by Cllr Limond, with 5 supporting and 1 abstain.

The clerk is to arrange a meeting as soon as possible.

Using Standing Order 10a vi) agenda item 12) was moved forward to next item.

330. To receive and consider applications for co-option of position of Councillor

The clerk had only received one application, from a Mr Bill Shepherd, who gave a brief presentation on his background experience and willingness to be a councillor.

Cllr Angell proposed that Mr Shepherd be co-opted on to the council. This was seconded by Cllr Davies and agreed by all. The clerk to make sure he signs a declaration of office before next council meeting.

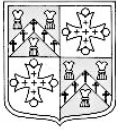
331. Meeting open to the public. Time for this session is limited to 10 minutes

Patrick Cosgrove spoke about the recently formed environmental group, where twelve individuals had met to look at themes that matter most. They will be drafting a Terms of Reference for their next meeting, and intend to keep a good relationship with council.

332. Report from County Councillor Nigel Hartin

There had been nothing significant to bring up, since SCC has been very quiet over August, other than the fact that he had been out around parts of Clun rural areas last month to identify poor road conditions in parts of the Division, with Andrew Keyland and new roads inspector Alun Meyrick. They were finding various issues which they have added to their lists, which had been poorly delivered by the contractors. Keir is now formally under review by SCC and it is expected if things don't drastically improve, that SCC will be looking to change contractor at some point fairly soon.

[2 of 7]



CLUN TOWN COUNCIL

with CHAPEL LAWN

333. To resolve that the minutes of the Council general meeting held on 6th August 2019 are a correct record

It was proposed by Cllr Mills, seconded by Cllr Donaldson and agreed by all that the Minutes of the Meeting held on 6th August 2019 were a true and proper record.

The Minutes were accordingly signed by the Chairman.

334. To resolve that the minutes of the Council working group meeting held on 6th August 2019 are a correct record

It was noted that the working group notes were not formal minutes and so did not need resolving, but was agreed as a correct summary of the discussion, although not in any priority order.

335. To consider and resolve any matters arising from the minutes

- a) **319.** Cllr Angell said meeting with engineers was happening on the 10th September 11.15am to get their views on specifications for painting the bridge so Clun TC can explore getting quotes.
- b) **320.** Cllr Angell said they met SCC on 20th August, and a report had been circulated. The hope is SCC will come to next council to report back.

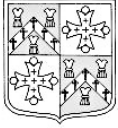
The clerk is to write to SCC Highways and make a formal invitation.

- c) **321.** The clerk is to write to the Rally group.

336. To receive the Mayor's Report

- a) At the Clun Carnival, three child prizes and three adult prizes had been presented. The Mayor had been invited to the school to present the prizes to the remaining three children, and give a certificate to all six individuals.
- b) In discussion with the clerk, had agreed one day electrician cost to investigate the Public toilets, a plumber to fix the blockage, and also the purchase of a monitor for the clerk.
- c) Had concern on who is responsible for some land within the parish, including Rose Garden, the woodland by Waterloo Bridge, and the footpath from Buffalo Lane and the castle. It was also raised about the pond at Pen-Y-Cwm.

The clerk is to investigate Land Registry ownership.



CLUN TOWN COUNCIL

with CHAPEL LAWN

- d) It was important that all policies are updated, and this will be scheduled over the year.
- e) Wanted to move away from the Chronicle Post's Mayor Report being a summation of the council meeting, to be more a discussion on the vision and plans of council.
- f) The Honours Board had now been made, and wanted council to look at the process of selection. The clerk is to send the document that had been drafted on this process.
- g) Following the recent flurry of emails received about publishing draft minutes, there was no more to be discussed on this matter.

337. To consider planning applications

- a) **19/03712/FUL** - Enfield House, Castle Street, Clun, SY7 8JU - Replacement of rear dormer window.

No comment

- b) **19/03751/FUL** - Wells Farm, Knighton, Clun, Shropshire, SY7 8LU - Refurbishment of existing dwelling with erection of extension to, and conversion of, barn to residential accommodation.

No comment

- c) **19/03752/LBC** - Wells Farm, Knighton, Clun, Shropshire, SY7 8LU - Refurbishment of existing dwelling and works to facilitate extension and conversion of attached barn to form extended accommodation.

No comment

338. To review and approve Council policies

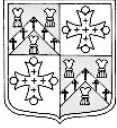
a) Financial Regulation Policy

Cllr Angell proposed to approve the Financial Regulation Policy This was seconded by Cllr Davies and agreed by all.

b) Risk Assessment Policy

The Risk Assessment document was reviewed with the following additions to be added:

- i. Cemetery should include the Lytch gate
- ii. Electrics in the Town Hall to be checked every 5 years
- iii. Risk check list on all assets



CLUN TOWN COUNCIL

with CHAPEL LAWN

- iv. Annual review with museum on their Risk Assessment, insurance and contract
- v. Create an Asset annual timetable for all contracts

The document with amends to be represented at next council meeting, with asset timetable drafted by December meeting.

339. To receive reports from Councillors attending other meetings

a) Working Groups and Sub-Committees

- i. Cllr Maund reported on the Public Toilets Working Group. He explained himself, David Tomlinson and Ian Finlayson had done an inspection, and were beginning to get an understanding of the workings.

It was noted that the electric meter was still seen to be spinning when everything had been turned off. An electrician was coming out to see what may be the cause of this.

It was also noted that the rain catcher water tank was not used and starting to look in a poor state.

The clerk is to find water rate bills to see what usage was like.

- ii. Cllr Angell asked about the Personnel Committee. Cllr Limond stated that they had not yet met. A review of the clerk was due in January.

b) Other groups and organisations

- i. Cllr Davies reported on SpArC, and a questionnaire produced that needs feeding into. The school's debt with Teme Leisure had been cancelled. SCC had got a consultant in to look at leisure services in the county, which had just been extended another 6 months, which would help SpArC.

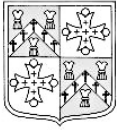
- ii. Cllr Donaldson stated that there was nothing to report from the Memorial Hall.

340. To receive and consider the report of the Town Clerk

- a) The Public toilets had a blockage requiring plumber to come out service.
- b) The clerk had purchased a computer monitor screen due to eye strain issues.

341. Financial Matters

a) To receive and consider any Grant and Donation requests



CLUN TOWN COUNCIL

with CHAPEL LAWN

None received

b) To review and approve the payment schedule

Cllr Limond proposed to accept the payment schedule. This was seconded by Cllr Davies and agreed by all.

342. To review any correspondence received

- a) Mr Nicholls had reported that work on the Hightown Rooms was to be delayed until Spring 2020 due to complications.
- b) Mathew Mead had advised that the Place Plan had been updated with suggestions from Clun TC.
- c) PCC John Campion had requested a public meeting to talk to community about their engagement programme. It was agreed Neighbourhood Watch should be invited and clerk to arrange a suitable date.

343. Other Items brought to the Council's attention by Councillors

- a) Cllr Maund mentioned that over the August bank holiday a Black Poplar had broken in the castle field, and English Heritage need to come to assess it.
- b) Cllr Davies reported on the Clun Forest Sheep event. Between 200-300 people came, with great potential to grow. There is a proposal to form a Clun Agricultural Society so they can get help with funding.
- c) Cllr Limond reported that the Green Man Festival would not be happening in 2020.
- d) Cllr Limond reported that the defibrillator in Clun was now also to be staffed by the Fire Service, and the Ambulance Service now have the code to access them.

344. To receive and consider Agenda items for the next meeting

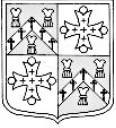
Cllrs McVicar had requested consideration of a Street Party for the first May bank holiday 2020.

345. Date of next meeting to be held on Tuesday 1st October 2019 at Clun Memorial Hall

Meeting Closed at 21.31

APPROVED AS BEING A CORRECT RECORD BY

[6 of 7]



CLUN TOWN COUNCIL
with CHAPEL LAWN

CHAIRMAN'S SIGNIATURE: _____

Dated: 1st October 2019