

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 2nd July 2019 at the Memorial Hall, Clun

Present- Cllrs Gary Mills, James McVicar, Reg Maund, Ryan Davies and Brian Angell

In attendance were County Cllr Nigel Hartin, the Clerk & RFO Darren Knipe, and six members of the public.

Meeting commenced at **19:30**

287. To receive apologies for absence

Apologies received from Cllrs Jack Limond, Linda Hurcombe, Matt Donaldson

288. To receive declarations of interest

None received

289. To consider requests for dispensation

None received

290. Meeting Open to the Public - Time for this session is limited to 10 minutes

- a) Mr James wanted to see the publishing of draft minutes reinstated
- b) Mr Rogers was encouraged by Declaration of Climate Emergency
- c) Ms Oakden wished council to consider the remit of the environmental group to avoid discord
- d) Mr Lines wanted to know latest regarding the Waterloo Bridge

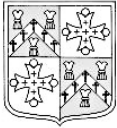
291. To resolve whether council meetings should be audio or video recorded

Cllr Mills proposed to support the idea of recording of meetings for a trial period in September and October, using equipment the clerk already has.

This was seconded by Cllr McVicar and agreed by all.

292. Report from County Councillor Nigel Hartin

- a) Rockhill had now been resurfaced but no cat's eyes installed yet.



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- b) Waterloo Bridge – SCC are going to replace posts and rails, but nothing else.
- c) The sign warning HGV's not to pass through Clun, and which had been knocked down, seems to have disappeared from the service depot.
- d) Unable to get any response from SCC officers regarding the traffic plans submitted, which currently cannot be found.
- e) SCC have taken on a new Highways Manager.
- f) Two SCC councillors were disqualified for missing more than 6 months of meetings. One resigned to avoid being struck off, and the other challenged stating they had not missed the number of meetings stated, and was subsequently reinstated.
- g) Cllr Angell thanked Cllr Hartin from CTC for all hard work he is doing in trying to get a meeting with Highways, and asked to be updated when the officer returns and get a meeting ASAP.

293. To resolve that the minutes of the Council general meeting held on 5th June 2019 are a correct record

It was proposed by Cllr Maund, seconded by Cllr Mills and agreed by all that the Minutes of the Meeting held on 5th June 2019 were a true and proper record. This was then signed by the Chairman.

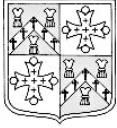
294. To consider and resolve any matters arising from the minutes

- a) 267 – Cllr Davies asked should a warning sign be put up at the cemetery about adders. Clerk to do so.
- b) 273b – Cllr Angell stated we wanted to look at the August meeting being an informal working group.
- c) 282b – Diverting post from an address requires banking from same address. As this is not possible it was agreed to not have Town Hall as official address.
- d) 283d – Clerk to send Cllrs their memorable word for Unity Bank.

295. To receive the Mayor's Report

- a) Cllr Angell apologised to council for some inaccuracy in the Mayors Report of Chronicle Post relating to formation of an environmental group.

296. To consider planning applications



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- a) **19/02541/LBC** - The Quern, Chapel Lawn, Bucknell, Shropshire, SY7 0BW - Works including re-roof rear extension, pitch all guttering, repoint chimneys as necessary, repair main roofs front and rear elevations where necessary, repair windows on west elevation, repair and paint barge boarding on west elevation and rear bathroom exterior timber clapboard with black jack bituminous paint, replace withered lead from rear bathroom roof affecting a Grade II Listed Building

Cllr Mills proposed support, but concerned that the lead is being replaced with rubber on a listed building

This was seconded by Cllr McVicar and agreed by all

- b) **19/02801/FUL** - Trelerney Farm, Bryn, Bishops Castle, Shropshire, SY9 5LE - Erection of roof over muck storage area

Support

297. To review the Standing Orders

The Standing Orders were reviewed with the following recommendations to make:

- a) 7a to add completed sentence "A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee."
- b) 12f Draft Minutes of the Council shall not be published

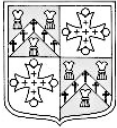
This was proposed by Cllr McVicar, seconded by Cllr Mills, and agreed by all.

298. To receive and approve a report from the Traffic Plan Working Group

- a) Cllr Angell is having a meeting with the Memorial Hall on 5th August to revisit proposal talks regarding the car park.
- b) No Highways news.

299. To resolve the formation of a Planning Committee and its Terms of Reference

- a) Cllr McVicar proposed council constitute a Planning Committee. This is seconded by Cllr Davies. 3 voted for, 2 against.
- b) Cllr McVicar proposed the TOR be accepted with an amendment where 4c and 4d become the first items 1 and 2. This was seconded by Cllr Davies. 3 voted for, 2 against.
- c) Cllr McVicar proposed the appointment of 3 Cllrs to the committee. It was agreed to delay this proposal until September meeting.



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300. To resolve forming an Advisory Group on environmental issues relevant to the work of the council

Cllr Davies proposed to reword the resolution to resolve to support the formation of a community group on environmental issues.

This was seconded by Cllr Angell, with 4 supporting and 1 abstain.

Cllr Angell proposed to nominate Cllr Davies as the council representative. This was seconded by Cllr McVicar, and agreed by all.

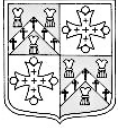
301. To resolve forming an Advisory Group on financial and action plans for the Public Toilets

Cllr Angell proposed to set up a Working Group to produce a financial and action plan for the Public Toilets. This was seconded by Cllr McVicar and agreed by all.

Cllr McVicar proposed Cllr Maund be the council representative of the group. This was seconded by Cllr Maund and agreed by all. Cllr Angell agreed to attend the first meeting.

302. To receive reports from Councillors attending meetings and outside organisations

- a) Cllr Angell had attended a meeting with Cllr McVicar, Cllr Mills and Mathew Mead to discuss the Place Plan with following points discussed
 - i. Council wanted the possibility of including an entry to support the establishment of further enterprise development in Clun.
 - ii. Potential extension to Clun Medical Practice to provide additional services
 - iii. Improvements to A488 through Clun - Traffic flow, safety and parking through Clun along the A488 and B4368 has been identified as a significant issue by the Town Council, particularly around the gateways to the town and through its historic centre.
 - iv. Repairs to the historic walls, Lytch gate and fittings at Clun Cemetery.
 - v. The public Toilets in the Bridge Car Park are well used and an important part of the infrastructure supporting Tourism in the Town. Improvements are needed to improve efficiency and long term sustainability of the asset.
 - vi. Tourism is a vital element of the economy of Clun. Investment in the heritage infrastructure are required to ensure it enhances our tourism offer into the future.
 - vii. Similarly, improvements to rights of way in the Parish are needed to support tourism and local use for example new lighting on the Path to the Memorial Hall from Newport Street.



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Cllr McVicar proposed to accept and add the above points to the Place Plan. This was seconded by Cllr Mills and agreed by all.

- b) Cllr Davies reported that SpArC is now safe with SCC terminating the Teme Leisure contract, and taking of the management directly.

At 9.30 Cllr Angell in accordance with Standing Order rules asked council for approval to continue the meeting beyond the designated time of attendance. All agreed

303. To receive and consider the report of the Town Clerk

- a) Following the resignation of Cllr Butt, a Notice of Vacancy has been served and posted on the noticeboards and website
- b) A Notice of Audit had been posted on the noticeboards and website, with the AGAR submitted to external auditors
- c) The clerk and Cllr Angell had been to see a resident at the cemetery over reports of flowers being stolen and memorials removed.
- d) Following a brief inspection of the cemetery, it was noted some headstones were tilting and may need laying. A quote had been received for £200 per headstone from the grass cutting contractor. Council to consider actions once a full Risk Assessment has been done.
- e) The clerk is still working towards CiLCA, but won't have done by September

304. Financial Matters

- a) **To receive and consider any Grant and Donation requests**

None received

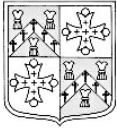
- b) **To review and approve the payment schedule**

Cllr Davies proposed, seconded by Cllr McVicar and agreed by all to accept the Schedule of Payments. This was signed by the chairman.

- c) **To review the current Financial Year Budget spend**

The clerk presented council with current financial year breakdown.

Cllr McVicar requested the variance shows current position against budget for the financial year.



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305. To review any Correspondence received

- a) Shropshire Star introduced new contact for getting any local stories published
- b) Mr Nicholls informed council of the works being carried out on the Hightown Community Rooms, starting August bank holiday and lasting several weeks, which will result in the car park not being available.
- c) River Clun Recovery Project gave an update on work done

306. Other Items brought to the Council's Attention by Councillors

- a) Cllr Davies said Clun had recently appeared in "Escape To The Country", where the 'Welcome to Clun' sign by cemetery looking a mess
- b) Cllr Mills requested Trent Water and the vents be chased up, and also questioned the attendance of council, as numbers had been low recently.
- c) Cllr Angell informed council that he had been invited to open this year's Clun Carnival.

307. To receive and consider Agenda items for the next meeting

None received.

308. Date of Next Meeting

To be held on Wednesday 4th **September 2019** at **Chapel Lawn Village Hall, which will be a General Meeting** unless there is need to hold a short formal meeting to deal with urgent matters on Tuesday 6th **August 2019** at **Clun Memorial Hall**.

Meeting Closed at 22.00

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 2nd July 2019