

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 1st October 2019 at the Clun Memorial Hall

Present- Cllrs Brian Angell, Ryan Davies, Jack Limond, Gary Mills, Reg Maund, Matt Donaldson, Linda Hurcombe, Bill Shepherd and James McVicar.

In attendance were County Cllr Nigel Hartin, the Clerk & RFO Darren Knipe, and seven members of the public.

Meeting commenced at **19:30**

Before the meeting proceeded, the Chairman proposed item 12) To consider appointing members to a Planning Sub-Committee, be postponed to a future date.

This was seconded by Cllr McVicar, with Five in favour and One against. Majority agreed.

346. To receive apologies for absence

None

347. To receive declarations of interest

- a) Cllr Mills declared an interest in 13) To review and consider the option of a car park development in Clun – has adjoining property.
- b) Cllr Limond declared an interest in 14) To consider a VE Day street party for May bank holiday 2020 – event may be outside own pub.
- c) Cllr Angell declared an incidental interest in Planning Application 19/04075/FUL – on the same street.

348. To consider requests for dispensation

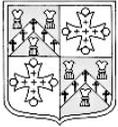
- a) Cllr Mills requested a dispensation to remain in discussion for item 13. A vote was held with Four against giving a dispensation, and Four abstaining.

Dispensation Refused

349. To receive a presentation from Shropshire Highways division regarding the traffic plan

A presentation was received from Alun Morgan (Interim Head of Highways), and Andy Wilde (Highways Area Manager).

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Alun Morgan explained he will be in post for 6 months and responsible for handling the KIER contract as well as WSP contract, which is the technical side and design. He had done a Clun town visit with members of the Traffic Working Group and was genuinely impressed with being presented a community focussed plan on finding a whole solution to the traffic issue in Clun, and formally declared an interest in Clun.

Andy Wilde explained his responsibilities range from reactive maintenance to resurfacing. They are seeing efficiency improved, with 3,500 defective potholes down to 900.

It was recognised that the High St needs resurfacing, which had been delayed due to funding cuts, but the Traffic Regulation Orders will work with the WTG report.

Clun has received an Asset Management Score, which means it is in the system to proceed, with works planned after March 2020.

Alun Morgan suggested that a Public Meeting would be a good way forward, and proposed council hold one before Christmas to get views of the community before plan is implemented.

The clerk is to get dates from the Memorial Hall and liaise with Highways.

It was also agreed representatives of the Council should meet the Highways team prior to the public meeting to receive their views and agree the approach to the meeting.

350. To receive a presentation on the Clun Space Project

Angela Matin came and presented on behalf of the Clun Space Project. She explained most of the report could be found on the Clun Memorial Hall website, but in summary:

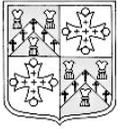
- a) The playground had been upgraded with small amount needed to get finished.
- b) Considered looking at resurfacing the tennis courts with a grant under £10k.
- c) Asked council to support a bigger grant application with some contribution and letter of support.

A report summary with grant application is to be sent to the clerk.

351. Meeting open to the public. Time for this session is limited to 10 minutes

- a) Barry Oldham raised the topic of the VE Day celebrations in May 2020. The Royal British Legion (RBL) had booked the Memorial Hall, with some bands and activities.

He stated the RBL would be happy to work with the council or give over the work already started if council wanted to take control.



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- b) Two residents raised concerns about the proposed Connexus development and the potential of creating an access to car park though it, and the potential impact on Castle Street.
- c) Nigel Kerry spoke on behalf of the museum, and wanted to ask for a grant towards the stairlift repair.

352. Report from County Councillor Nigel Hartin

- a) SCC had police remove protestors from Chamber.
- b) SCC had discussed supporting the idea of extending the M54 status to Shrewsbury.
- c) There had been a wide consultation on Public payphones, and there were none on list for removal in Clun Parish.
- d) Highways may be receiving another £5million funding cut, with the KIER contract unclear.

353. To resolve that the minutes of the Council general meeting held on 1st October 2019 are a correct record

It was proposed by Cllr Mills, seconded by Cllr Donaldson and agreed by all that the Minutes of the Meeting held on 4th September 2019 were a true and proper record, subject to following amendments:

327) should refer to **337b** not **336b**.

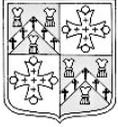
The Minutes were accordingly signed by the Chairman.

354. To consider and resolve any matters arising from the minutes

None.

355. To receive the Mayor's Report

- a) Visited the school on 10th September to present certificates and prizes from writing competition, receiving a vote of thanks.
- b) The school writing entries to the Council writing competition will be in next month's Chronicle.
- c) Discussed with the new school head about coming to talk to council. Clerk to send an invite for new year.



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- d) Waterloo Bridge – an initial SCC engineer report had been sent, stating bridge is tatty but is not a structural issue. They are happy to receive a specification to do the works, but still require Environmental Agency data.

Clerk to send to Cllr Shepherd for views.

- e) Checked gullies with Highways.

- f) The bridge had been badly hit with damage on the Buffalo side and reported to Shropshire highways.

356. To consider planning applications

- a) **19/04075/FUL** - Land To The Rear Of Wolcot, 9 Hospital Lane, Clun, Craven Arms, Shropshire, SY7 8LE - Erection of replacement garages following demolition of existing.

No objection, but concern for the cypress trees in a conservation area.

357. To review and consider the option of a car park development in Clun

Cllr Mills left the meeting whilst the item was discussed.

A recent site visit with Connexus looking at the possible provision of car park solely for residents of Castle Street was discussed in detail.

There were concerns of taking away facilities from the kids in using the proposed site, but also recognised that the footpath on Castle Street was extremely unsafe, especially with a pushchair.

Cllr Angell proposed to send the following comment to Connexus: Having received representation from public and given a thorough airing in council, we do not have any comment to make at this stage.

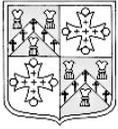
This was seconded by Cllr McVicar and agreed by all.

Cllr Mills returned to the meeting.

358. To consider a VE Day street party for May bank holiday 2020

Cllr Limond left the meeting whilst the item was discussed.

Cllr McVicar explained that there was no Greenman Festival in 2020, with the VE Day happening over first May bank holiday. Council should lead / fund as a Working Group the delivery of a community VE Day celebration with groups including RBL. Cllr McVicar offered to lead on this.



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Cllr Angell proposed council should explore the formation of a VE DAY Celebration Working Group. This was seconded by Cllr McVicar and agreed by all.

Cllr McVicar to lead on liaison with Royal British Legion and to share information with Chronicle.

359. To review and approve Council policies

a) Risk Assessment Policy

The Risk Assessment document was reviewed with the following additions added:

- i. Cemetery should include the lychgate
- ii. Electrics in the Town Hall to be checked every 5 years
- iii. Risk check list on all assets
- iv. Annual review with museum on their Risk Assessment, insurance and contract
- v. Create an Asset annual timetable for all contracts

All agreed to accept the Risk Assessment Policy document.

At 9.30 Cllr Angell in accordance with Standing Order rules asked council for approval to continue the meeting beyond the designated time of attendance. All agreed

360. To receive reports from Councillors attending other meetings

a) Working Groups and Sub-Committees

- i. Cllr Maund reported on the Public Toilets Working Group. Phase 1 was now almost complete, with expected cut in electric usage of 50%, partly a result of discovering underfloor heating which has been on for an unknown period of time.

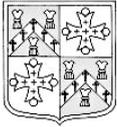
Lights were replaced with LEDs, but still issues with hand wash in urinals.

The clerk to chase Ludlow / BC / Church Stretton as have same system.

The Chairman extended a vote of thanks to the co-opted Working Group members for their excellent hard work.

- ii. Personnel Committee – Cllr Limond explained the committee will meet shortly. The TOR stated council needed a minimum of three Councillors on the committee, currently being Cllr Limond, Davies and Hurcombe.

Cllr Donaldson and Cllr Shepherd agreed to join.



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b) Other groups and organisations

- i. Enterprise Park – Cllr Donaldson explained he had trouble attending these meetings due to work. A report had been shared by the clerk on the valuable services they provide the community.

Cllr Angell suggested that council read the report, and asked others to consider taking on the representation.

361. To receive and consider the report of the Town Clerk

- a) Trent Water had reported an underground water leak in Bridge car park of 600 litres an hour. The land belongs to SCC, and trying to get repair actioned. However, SCC have insufficient manpower in Highways to do the repair themselves. Clerk to get Trent Water in to repair direct.
- b) The clerk had received request from the police to hold a Public Meeting on 6th January 19.00-21.00 in Clun Memorial Hall.

362. Financial Matters

a) To receive and consider any Grant and Donation requests

None received

b) To review and approve the payment schedule

Cllr Limond proposed to accept the payment schedule. This was seconded by Cllr Davies and agreed by all.

c) To review and consider the AGAR 2018-19 notice

The council had passed the audit inspection, with a couple of exception errors, which were:

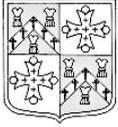
Wrongly ticked YES to Section 1, Assertion 4 – CAUSE: last year public notice was up for 30 days not 30 working days

Wrongly ticked YES to Section 1, Assertion 5 – Council had not carried out Risk Assessment review that year.

363. To review any correspondence received

None

364. Other Items brought to the Council's attention by Councillors



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- a) Cllr Hurcombe raised concern of more reported long term empty properties.
- b) Cllr Maund reported that the recent tree felling on Vicarage Road had been done well.

365. To receive and consider Agenda items for the next meeting

None.

366. Date of next meeting to be held on Tuesday 5th November 2019 at Clun Memorial Hall

Meeting Closed at 22.00

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 5th November 2019