

**Minutes of the Clun Town Council with Chapel Lawn Meeting held 11<sup>th</sup> December 2018 at the Memorial Hall, Clun**

**Present-** Cllrs Jack Limond (Chairman), Linda Hurcombe, Reg Maund, Gary Mills, Matt Donaldson, James McVicar, Brian Angell, and Vic Butt

In attendance was the Clerk & RFO Darren Knipe.

Meeting commenced at **19:30**

**129. To receive Apologies for Absence**

Apologies received from Cllr Ryan Davies and County Cllr Nigel Hartin

**130. Declarations of Interest**

- a) To receive Declarations of Interest in respect of matters contained in this agenda. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

**None Received**

- b) To consider any Dispensation Requests received by the Clerk and not previously considered.

**None Received**

**131. Meeting Open to the Public** - Time for this session is limited to 10 minutes

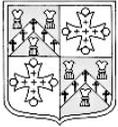
No public present

**132. Report from County Councillor Nigel Hartin**

No report

**133. To approve the Minutes of Meeting Held on 13<sup>th</sup> November 2018**

It was proposed by Cllr Angell, seconded by Cllr Donaldson and agreed by all that the Minutes of the Meeting held on 13<sup>th</sup> November were a true and proper record, subject to the following amendment "116 - Hugh Denant should be corrected to Hugh Dannatt". This was then signed by the Chairman.



**134. To consider any Matters Arising from the minutes**

- a) **112** - The clerk was asked if any more news had come in regarding CIL payments. The clerk responded that there had not.
- b) **115** - The clerk was asked if any response had come from Memorial Hall. The clerk informed council he had been told a financial report would be given shortly, and that the committee would prefer to meet informally.
- c) **123 b ii** – The chairman requested the motion of formally adopting a 5 yearly professional asset review to be on next meeting agenda.

**135. To receive reports from Councillors attending meetings and outside organisations**

- a) Cllr Angell reported that the WTG had met with Hugh Dannatt, the Contract Service Manager, and his colleague from Highways. SCC has allocated from next financial year's budget to resurface Clun from Enfield House to the fire station, and from Harpton House to just beyond the Llywn Road.

Highways were willing to have dialogue with the council about possible identified remedies, but is restrained by cost implications. A questionnaire by the WTG is being produced to ask residents on some routes for their views, particularly in relation to parking.

If Traffic Orders need to be implemented, it requires a formal consultation, which is handled by SCC.

The Green Man and carnival dates were given to Highways, which was gratefully received as when to avoid works.

Signage was also discussed, and all HGV recordings were passed on.

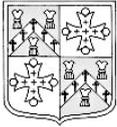
- b) Cllr Maund reported that the High Town Community Room Trust were doing maintenance on buildings in Vicarage Road, with the roof coming off for repairs. This would mean there would be no parking in the hall area. This is going to have a huge impact on school run parking.

The clerk was asked to contact Frank Nicholls to find out what and when work is to be carried out, and how to avoid school impact.

- c) Cllr Butt reported that she had held a Local Development Plan meeting to see what support there may be. In total, 14 residents have expressed an interest in helping, with 8 attending the meeting. There had been a group discussion about what was important about Clun.

The feeling was that the group should work towards a Community Led Plan to start with as the undertaking for an LDP is quite significant. The next stage will be to start research, with a meeting taking place on 9<sup>th</sup> January.

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Cllr Angell, who had attended the meeting, said an interesting consensus from the group was main concerns for Clun was traffic and street lights. The latter issue was the preference for LED as it did not impact on the night sky, unlike the traditional yellow.

Cllr Limond proposed that the council pay the £20 room hire charge for the meeting. This was seconded by Cllr Angell, and agreed by all.

**136. To consider any observations on Planning Matters**

- a. **18/05165/FUL** - Fairfield, Castle Street, Clun, Craven Arms, Shropshire, SY7 8JU - Re-fenestration and extension of the existing bungalow at Fairfield, Clun, together with the demolition of the existing garage block and erection of a new four bedroom house to the rear of the existing bungalow with separate double garage

**Strong Objection –**

**Under Planning Policy**

Conflict with our Parish Plan

Not complying with SCC Local Plan

**Under Special Designations**

Harmful to the Setting of a Listed Building (the castle)

- b. **18/05171/FUL** - Bryn House, Bryn, Bishops Castle, Shropshire, SY9 5LE - Minor internal alterations to Bryn House, including the addition of windows in exiting opening and the addition of a new dormer window. Proposed works to Bryn Cottage include a new kitchen and bathroom, new floor coverings, general making good and installation of new heating and plumbing systems. Installation of solar photo-voltaics

**No comment**

- c. **18/05270/FUL** - Clun Garage, High Street, Clun, Shropshire, SY7 8JB - Redevelopment of Garage and Filling Station site to the erection of 9 dwellings, refuse store, access and associated infrastructure

**Objection (majority) -**

**Under Planning Policy**

Conflict with our Parish Plan

**Under Site Considerations**

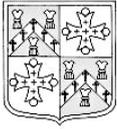
Threat to Health of Occupants from Previous Contamination of Land (diesel spillage)

**Under Surrounding Area**

Adverse Effect on Rural Economy

Loss of Employment or Traditional Industries

Creating Imbalance between Jobs and Homes



- d. **18/05319/LBC** - The Hurst, The John Osbourne Arvon Centre, Clunton, Craven Arms, Shropshire, SY7 0JA - Adjustments to lead roof coverings, replacement of lath and lime plaster and existing C20 roof light to be replaced with new lantern light in a traditional design on Hurst Main House. Existing cupola raised by 150mm on Clock House so that the ridge abuts the lead clad upstand and replacement of modern float glass glazing in cupola with hardwood timber ventilation louvres affecting a Grade II Listed Building

**No Comment**

### **137. To receive and consider the Report of the Town Clerk**

- a) A repaired street light fault had been reported in Hazelhurst Close. The clerk asked confirmation that any future repairs to be instead an LED replacement. All council agreed.

Cllr McVicar asked to confirm the LED's that Highline Electrical were using were same as what council had decided from previous extensive research. Cllr McVicar to send the specifications and clerk to clarify with Highline.

Cllr Butt said the recent LED replacement by the Memorial Hall was exceptionally bright, and to confirm this was the agreed specification.

- b) The clerk had met with Mr Churchett to discuss any issues with the Public Toilet contract. Only real issue reported was the occasions when toilets had been fouled, which was disheartening.

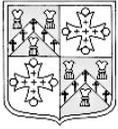
The contract was up for renewal end of January, which means a new tender process is required. The clerk is to advertise this in the Clun Chronicle, the website and on the noticeboards.

The clerk was also asked to find out what Bishops Castle and Ludlow TC pay, to get a comparison.

- c) The clerk informed council that the General Powers of Competence under the Localism Act 2011 could only be exercised if the clerk has CiLCA. It was agreed that once the clerk has qualified, council should formally exercise its right to this.
- d) The clerk had now completed the 6 month probation period. It was agreed that the clerk and the Personnel Committee would complete a separate appraisal, and then meet to discuss.

### **138. To consider and approve any Council Annual Subscriptions**

None Received



**139. To review and approve any training**

The clerk informed council of a Cemetery Management Workshop he wished to attend on 21<sup>st</sup> January costing £27. All agreed.

**140. To receive and consider any Grant and Donation requests**

None Received

**141. Financial Matters**

**a) To review and approve the Financial Report**

Cllr Maund proposed, seconded by Cllr Angell and agreed by all to accept the Schedule of Payments. This was signed by the chairman.

Cllr Limond reported that the fire service volunteers had not cashed in last year's donation of £150. It was felt that they had put in a lot of time installing the Christmas lights, and should be properly recognised.

It was proposed by Cllr McVicar to give £250 towards the Fire Station Christmas Day meal, which was planned to be a Chinese takeaway at the station.

**At 9.30 Cllr Limond in accordance with Standing Order rules asked council for approval to continue the meeting beyond the designated time of attendance. All agreed**

**b) To consider and approve the financial budget for 2019-2020**

The financial budget for 2019-2020 was discussed. Cllr Limond proposed to keep the precept the same, at £38,160. This was seconded by Cllr Angell and agreed by all.

**Cllr Hurcombe gave her apologies, and left the meeting.**

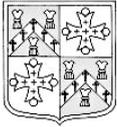
**c) To review and consider the Asset Report**

The Asset Register was presented to council. This was agreed by all and signed by the Chairman.

The clerk was asked to produce a Schedule of Work on any maintenance required in the coming year.

**d) To consider the appointment of SDH Accountancy & Audit Services as Internal Auditor 2018-2019**

It was proposed by Cllr Angell to formally appoint SDH Accountancy & Audit Services as the Internal Auditor for 2018-2019. This was seconded by Cllr Limond and agreed by all.



**142. To review any Correspondence received**

- a) The clerk had received a letter of thanks from Richard Whately at SpArC for the £1,000 donation, and confirmation that they were in discussion with Welsh councils about contributing to the cause, as well as an ongoing assessment of how to develop the business model with local stakeholder involvement.
- b) Mr Churchett had written to inform council the Public Toilet contract was ending as of end of January 2019, and that he would like to continue providing the service.

**143. To receive the Mayors Report**

**None Received**

**144. Other Items brought to the Council's Attention by Councillors**

- a) Cllr Angell put forward an outline proposal for a competition to ask the community what they like about the Parish. It was agreed to make this an agenda item for next meeting.

**145. To review and approve meeting dates of council for 2019**

The clerk presented council with dates for meetings in 2019, which was based on what had happened in 2018.

It was noted that County Cllr Hartin was absent from a significant number of meetings due to clashes with Bucknell TC. It was also noted that the dates had been changed to fit in with the previous clerk.

The clerk was asked to contact Chapel Lawn village hall to see what other days were available, and to make agenda item for next month to formally agree.

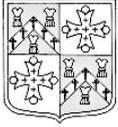
It was agreed that the next meeting to be 8<sup>th</sup> January 2018. It was also agreed that the Annual Parish Meeting should not be the same day as the General Council Meeting, as it was both exhausting and gave insufficient time to deal with matters in hand.

**146. To receive and consider Agenda items for the next meeting**

Cllr McVicar asked for an item, Sponsoring an Arts Festival for Clun.

**147. Date of Next Meeting**

To be held on Tuesday 8<sup>th</sup> January 2019 at Clun Memorial Hall



**CLUN TOWN COUNCIL**  
with CHAPEL LAWN

**Mayor Jack Limond**  
[www.clun-chapellawn.org.uk](http://www.clun-chapellawn.org.uk)

**Meeting Closed at 21.45**

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: \_\_\_\_\_

Dated: 8<sup>th</sup> January 2019