

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 2nd June 2020 via ZOOM online video

Present- Cllrs Brian Angell (Chairman), Linda Hurcombe, Ryan Davies, Jack Limond, Matt Donaldson, Bill Shepherd, Kevin Lewis, and Deborah Fox.

In attendance was the Clerk & RFO Darren Knipe, and ten members of the public.

Meeting commenced at **19:30**

483. To receive apologies for absence

Cllr Reg Maund.

484. To receive declarations of interest

None received.

485. To consider requests for dispensation

None received.

486. Meeting open to the public. Time for this session is limited to 10 minutes

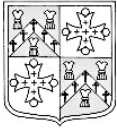
- a) A member of the public thanked Council for making the right decision in supporting the 4G mast application in the last meeting. They also asked what was happening regarding the closure of Clun Bridge.

487. Report from County Councillor Nigel Hartin

SCC have a policy of not using Zoom. In addition to the newsletter released, Cllr Hartin reported that SCC are awaiting on a decision by Central Government to made regarding the release of an additional £300million to tackle a potential second wave of the COVID-19 outbreak.

488. To resolve that the minutes of the Council general meeting held on 5TH May 2020 are a correct record

It was proposed by Cllr Angell, seconded by Cllr Limond and agreed by all that the Minutes of the Meeting held on 5th May 2020 were a true and proper record. The Minutes were accordingly signed by the Chairman.



489. To consider and resolve any matters arising from the minutes

- a) 471c – Traders have been seen in the car park and there are concerns regarding congestion caused as well as access issues for the cleaner to the toilets.

490. To receive the Mayor's Report

- a) Cllr Angell thanked Councillors for work done on other matters in the background.
b) There has been an increase in visitors and will need to be monitored, especially cars spilling out onto the road.
c) Should the toilets consider a donation system as costs are rising due to new PPE requirements.
d) The school opened and everything seems to have gone ahead as planned without issue.
e) Questions were asked about the three large planned developments in the town. Castle Street is subject to the traffic plans, whilst the others are being held up because of sewage issues in the river. Council will seek an update from SCC Officer to get a clearer idea of what the issues are.
f) The matter of honouring members of Clun for services to the community needs to move forward, with an EGM to take place once the clerk has shared the protocol documents and nomination forms with Councillors.
g) Council has been made aware of grants for energy, which the Environmental group may be interested in exploring, as well as a tourism grant, which would be a partnership bid with Shropshire Hills and Church Stretton community.

491. To consider adding Environmental Statement to planning applications

It was proposed by Cllr Donaldson to accept the following Environmental Statement:

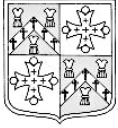
Towards the ideal of eventual carbon neutral, no environmental impact and low energy use housing and buildings, Clun Town Council and Chapel Lawn encourages the Planning Department of SCC, when considering applications for new builds, conversions or extensions, to promote reduced emphasis on traditional design and building methods.

We ask SCC to use their powers to encourage the removal of the reliance on fossil fuels for energy, water and waste management and to eliminate the use of toxic or unsustainable source materials and finishes.

This was seconded by Cllr Hurcombe and agreed by all.

492. To consider the formation of a Business and Economic Working Group with TOR

It was agreed to form a working group rather than a sub-committee.



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Following a discussion on the structure the group may take, it was agreed that Cllr Shepherd would represent to Council a final TOR for approval.

493. To consider action on the Public Toilets

It was agreed by Council to keep the current situation of having one toilet remain open, and to regularly review the situation.

494. To consider planning applications

- a) **20/01781/FUL** - Five Turnings Farm, Knighton, Shropshire, LD7 1NF - Erection of two agricultural buildings

It was proposed by Cllr Fox to support, but to highlight to SCC that the external design fits in with guidelines of AONB policy on eco materials, as well as add Council's Environmental Statement.

This was seconded by Cllr Shepherd and agreed by all.

- b) **20/01698/FUL** - 3 Prospect Place, Clun, Craven Arms, Shropshire, SY7 8LB - Erection of two storey side extension

Cllr Angell proposed that Council object to the application, based on the level of local opposition, and the unbalance of the size of extension in relation to the other properties on the street.

This was seconded by Cllr Hurcombe and agreed by all.

495. To receive reports from Councillors attending other meetings

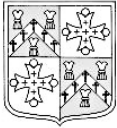
a) Working Groups and Sub-Committees

- i. WTG – Cllr Angell said the group had met last month via Zoom. A positive meeting with SCC, with change of Chairman on partnership group as Alun Morgan, who has been a strong advocate of the Clun project, is unclear whether his contract will continue after June. The new chairman will be Andy Wilde, who is the Operations Manager for SCC Highways, with the secretary being Gareth Nurse from WSP who deliver the contracts.

The drainage review is going ahead, and then it will be design and resurfacing phase. There will be a review of HGV signage by WSP.

- ii. Clun Memorial Hall will be meeting in the coming week, and so feedback will be provided at next Council meeting.

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- iii. Hightown Community Rooms – Cllr Shepherd reported that the work on the roof is now completed and the car park is open.
- iv. Environmental Group – Cllr Davies said planning applications are being passed on to the group. The group has taken interest on verge cutting, and want to see retention of wild flowers in hedgerows. Also, group want to look at wild life sites on verge at the Business Park, and litter picking will continue after verges cut in mid-July.

Clerk to contact officer in SCC who deals with verge cutting.

- v. Personnel – met to discuss additional clerk support and bring up in next meeting.

b) Other groups and organisations

- i. Clun Carnival – Cllr Shepherd confirmed that this year's show has been cancelled until next year, which will be the 150th anniversary.

496. To receive and consider the report of the Town Clerk

- a) Town Hall clock servicing has been chased up. Cllr Limond raised suggestion that could do this ourselves as long as have some extendible ladders. The clerk raised concern that risk assessment and public liability meant that would not be right to do. It was suggested a local trades man could be trained up to do this.

It was agreed the clerk would draw up a TOR for local contractor to undertake servicing of the clock with requirement that they hold their own Public Liability Insurance and done at own risk.

- b) The clerk had found local Oswestry company via English Heritage who can advise on the correct way forward regarding repair of Town Hall outside rendering and stone works. Cllr Angell suggested to contact a company based near Ludlow.

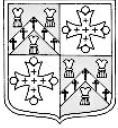
497. To consider and approve appointment of Internal Auditor

The clerk reported he had received a quote to carry out the internal audit of Council from a company called DM Payroll Services for £150.

It was proposed by Cllr Angell to appoint DM Payroll Services as the Internal Auditor for Council. This was seconded by Cllr Fox and agreed by all.

498. Financial Matters

- a) **To receive and consider any Grant and Donation requests**



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i. None received.

b) To review and approve the payment schedule

The clerk pointed out that the WAW subscription for £50 had not been added to the schedule.

Cllr Angell proposed to accept the Payment Schedule. This was seconded by Cllr Hurcombe and agreed by all.

c) To review budget and actual income and expenditure

The budget spend on the Public Toilets water rates was raised due to its higher than expected amount, which may be due to the recent burst pipe. The clerk is to investigate further.

499. To review any correspondence received

None to report.

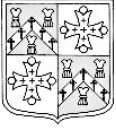
500. Other Items brought to the Council's attention by Councillors

- a) Cllr Davies had been asked by residents about the possibility of warning signage on the Clun to Knighton road near New Invention, where there is a blind junction.
- b) Cllr Hurcombe raised the writing competition and that there has been a low uptake, with none from the school.
- c) Cllr Fox raised point that SCC are visiting areas looking at COVID-19 signage, and was concerned at pinch points within the town that could present issue, including the bridge at the castle, and should Council produce own social distancing signage.
- d) Cllr Fox asked if Council get feedback on planning decisions. It was agreed that the clerk to produce a decision made sheet to share.
- e) Cllr Fox mentioned the Memorial Hall were going to discuss fireworks, and that it mentioned that the Council were supporting it. Council were unaware of this, and Cllr Fox will feed back.

501. To receive and consider Agenda items for the next meeting

Nothing to add.

502. Date of next meeting to be held on Tuesday 7th July 2020 via ZOOM



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Meeting closed to Public at 21.24

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 7th July 2020