

Minutes of the Clun Town Council with Chapel Lawn Meeting held 5TH February 2019 at the Memorial Hall, Clun

Present- Linda Hurcombe, Gary Mills, James McVicar, Brian Angell, Ryan Davies, Matt Donaldson and Vic Butt

In attendance was the Clerk & RFO Darren Knipe

Meeting commenced at **19:30**

As Cllr Limond was not present, Vice Chairman Cllr Davies took over as chairman. He gave apologies that he had to attend a Young Farmers meeting next door temporarily, and left the meeting.

It was agreed by all that Cllr McVicar would chair the meeting during Cllr Davies absence.

168. To receive apologies for absence

Apologies received from Cllrs Jack Limond, Reg Maund and County Cllr Nigel Hartin

169. To receive declarations of interest

None received

170. To consider requests for dispensation

None received

171. Meeting Open to the Public - Time for this session is limited to 10 minutes

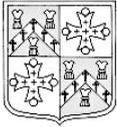
None present

172. Report from County Councillor Nigel Hartin

None provided

173. To resolve that the minutes of the Council general meeting held on 8th January 2019 are a correct record

It was proposed by Cllr Hurcombe, seconded by Cllr McVicar and agreed by all that the Minutes of the Meeting held on 8th January 2019 were a true and proper record subject to the following amendment to item **155** opening sentence "Cllr McVicar explained he wanted to change the item to not be about sponsorship, but to consider supporting the idea of an arts



festival for Clun.” change to “Cllr McVicar explained he wanted to change the item to not be about sponsorship of an arts festival for Clun”. This was then signed by the Chairman.

174. To consider and resolve any matters arising from the minutes

- a) **164 c** – Cllr Angell reported that a summary report had come back on the recent parking survey with 71 out of 136 resident responses.

The majority of residents parked mainly in a garage or on driveway. There was a desire for more public parking, only 18% of residents saying they experienced difficulty parking, except the Square, where a higher proportion of did experience difficulty. Lorries and speeding were other main issues. The working group are due to meet and will report in more detail.

- b) **149 a,b** - The clerk reported that he had been mistakenly using the Welsh format for declaration of interest being personal and prejudicial, and has amended to pecuniary, which has a different disciplinary format.
- c) **158** – the clerk reported that WAW is not a council subscription, but in name of Bishops Castle and Clun Tourism CIC. This is to be corrected to council have given a grant donation of the fee amount £40 in showing support for the initiative, using powers of Local Government Act 1972 sec 144.

175. To receive the Mayors Report

None received

176. To receive reports from Councillors attending meetings and outside organisations

- a) Cllr Butt reported that she had attended the Placement Plan meeting in Bishops Castle. There was recognition that work opportunities, and potential commercial premises should be built into any plan should demand be identified. Cllr Angell suggested council revisit the employment issues, and see how council can help address this.

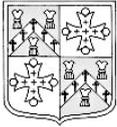
177. To consider planning applications

- a. **18/05172/LBC** - Bryn House, Bryn, Bishops Castle, Shropshire, SY9 5LE - Minor internal alterations to Bryn House, including the addition of windows in exiting opening and the addition of a new dormer window. Proposed works to Bryn Cottage include a new kitchen and bathroom, new floor coverings, general making good and installation of new heating and plumbing systems. Installation of solar photo-voltaic

No comment

- b. **19/00015/LBC** - Coach House, Clunton, Craven Arms, Shropshire, SY7 0JA -

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Erection of orangery to the South, enclosing of former carriageway to form lounge and erection of a car port affecting a Grade II Listed Building

No comment

- c. **19/00422/TCA** - Little Orchard , Hospital Lane, Clun, Shropshire, SY7 8LE - To fell 3No Apple Trees (T1, T2 and T6), 1No Holly tree (T3) and 1No Pear tree (T5) within Clun Conservation Area

As a conservation area, Council prefer hard pruning to felling fruit trees

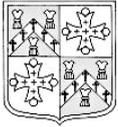
178. To receive and consider the report of the Town Clerk

- a) There had been recent reports of the toilet lock at the bridge car park not working. The clerk has subsequently repaired it.
- b) A quote from Mr Churchett to repair, clean and treat all the benches and picnic tables listed in the Asset Register had been received for £1,200. It was proposed by Cllr Hurcombe and seconded by Cllr McVicar to accept the quote. The majority agreed.
- c) The town hall noticeboard was about to be removed and replaced, and will be ready before next public notices have to be posted.
- d) The clerk reported that he had reverted back to BrightPay to handle payroll, as the Kashflow accounting system had not delivered what was required.
- e) The operators of the CCTV on the bridge had confirmed the time and placing of lorry which had damaged corner of building on the Square.
- f) The clerk presented an action plan of outstanding and proposed works to be completed
- g) The clerk reported that the Town Hall Trust had requested that chairs be removed to make way for more space. Council pointed out that the upstairs office area was purely for council use.
- h) It was agreed that the clerk and the Personnel Committee would meet at 11am on Friday 15th February to carry out a staff appraisal.

179. To consider approving an arts initiative for Clun

Cllr McVicar presented an outline Terms of Reference for the formation of an Arts Initiative Working Party, with a request that council formally approve. All agreed.

180. To consider approving a Clun competition



Cllr McVicar presented an outline Terms of Reference for a writing competition. It was agreed there should be 3 categories; under 12 year olds, 12 to 16 year olds, and 16 plus. The title would be "What I like about where I live", with a maximum 250 words, and prize monies given to the winners, to be presented at the next Annual Parish Meeting in May.

It was proposed by Cllr Donaldson and seconded by Cllr Angell to approve the competition. The majority agreed.

181. To review planning for the AGM and Annual Parish Meeting

It was agreed by all to hold the next Annual General Meeting on Tuesday 7th May, and for the Annual Parish Meeting to be held on Saturday 11th May between 2-4pm. Clerk is to check availability at the Hightown Community Hall.

8.45pm Cllr Davies returns to the meeting, and takes over chairman role.

182. To consider and approve the types of committee and working groups for 2019-2020

The clerk presented council with list of current committees and working groups, and proposed new groups.

Representation on the Clun Memorial Hall Committee and the Chapel Lawn Redlake Valley Village Hall Committee would continue, as would the Personnel Committee, the Working Traffic Group and position of Clun Parish Tree Warden.

Cllr Butt explained that although an initial working group had formed for developing a Community Led Plan, she was unable to commit to leading it due to work commitments.

It was recognised by all that the amount of work involved was a huge undertaking. The clerk was asked to contact Bishops Castle TC to find out how their Community Led Plan and Neighbourhood Led Plan development was going.

183. To consider and approve any Council Annual Subscriptions

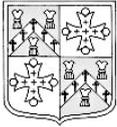
None received

184. To review and approve any training

It was proposed by Cllr Hurcome and seconded by Cllr Angell to approve the clerk going on the CiLCA training session 4 at Shirehall. All agreed.

185. Financial Matters

a) **To receive and consider any Grant and Donation requests**



None received

b) To review and approve the payment schedule

Cllr Angell proposed, seconded by Cllr Davies and agreed by all to accept the Schedule of Payments. This was signed by the chairman.

186. To review any Correspondence received

- a) The clerk had received a request from Cllr Cullimore of Bucknell TC to consider sharing cost of a mobile speed sign. The clerk was asked to invite Cllr Cullimore to a meeting to discuss proposal further.

187. Other Items brought to the Council's Attention by Councillors

- a) Cllr Hurcombe raised issue of refuse boxes disappearing. It appears as result of some residents leaving boxes on roadside due to no room on property front, refuse collection have been removing.

188. To receive and consider Agenda items for the next meeting

To review and consider the Community Led Plan

189. Date of Next Meeting

To be held on Tuesday **5th March 2019** at **Clun Memorial Hall**

Meeting Closed at 21.30

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 5th March 2019

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