

CLUN TOWN COUNCIL

with CHAPEL LAWN

Minutes of the Clun Town Council with Chapel Lawn Meeting held 4th August 2020 via ZOOM online video

Present- Cllrs Brian Angell (Chairman), Ryan Davies, Matt Donaldson, Reg Maund , Bill Shepherd, Kevin Lewis, and Deborah Fox.

In attendance was the Clerk & RFO Darren Knipe, and two members of the public.

Meeting commenced at **19:30**

529. To receive apologies for absence

Cllrs Linda Hurcombe and Jack Limond.

530. To receive declarations of interest

None received.

531. To consider requests for dispensation

None received.

532. Meeting open to the public. Time for this session is limited to 10 minutes

a) None received

533. Report from County Councillor Nigel Hartin

Nothing to add above the newsletter sent.

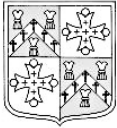
534. To resolve that the minutes of the Council General Meeting held on 7th July 2020 are a correct record

It was proposed by Cllr Angell, seconded by Cllr Lewis and agreed by all that the Minutes of the Meeting held on 7th July 2020 were a true and proper record, subject to following amendment:

512d- change to Rural Market Town Group.

The Minutes were accordingly signed by the Chairman.

535. To resolve that the minutes of the Council Extra General Meeting held on 21st July 2020 are a correct record



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It was proposed by Cllr Angell, seconded by Cllr Fox and agreed by all that the Minutes of the Meeting held on 21st July 2020 were a true and proper record. The Minutes were accordingly signed by the Chairman.

536. To consider and resolve any matters arising from the minutes

- a) **506** – Consultation on the Development Plan discussed. Cllr Angell proposed setting an EGM in mid-September, in time to feed back on the consultation before the end of the month deadline. 8th September was proposed.
- b) **508** – Mathew Mead had responded to this question that 20% of new builds would be affordable and not subject to CiL. The remaining new builds would be currently worth £270k CiL, with around 15% going to the Town Council.
- c) **517 bii** – Cllr Hurcombe is staying on as representative of **Enterprise House**.

537. To receive the Mayor's Report

- a) Seeking SALC clarification to permitted development rights.
- b) Explored Church Stretton Tourist grant bid.
- c) Markets has come up in several discussions.
- d) Received numerous comments on recent road surfacing. The reason was a recent government grant to spend on roads. Other work is top up repairs as preventative action.

Any concerns to the quality of the road works should be reported to SCC Highways, as the contract has conditions attached.

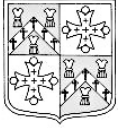
- e) Received word that the garage has been given an environmental clean sign off, so planning can move to the next stage.

538. To consider and resolve COVID-19 signage report by Cllr Fox

Social distancing signage was discussed, where SCC would provide. It was agreed to allow Cllr Fox to go ahead and get signage arranged.

Cllr Davies requested the Council logo be on signage.

Cllr Fox proposed take advice from Mark Sutton at SCC regarding type and amount of signage. This was seconded by Cllr Davies and agreed by all.



539. To review and consider a need for a housing survey

Mathew Mead had forwarded a letter to the Chairman and the clerk saying are able to do a survey, but would only be available online.

Cllr Angell asked Council did they want to proceed this way or to wait for a full public meeting to look at.

Cllr Davies proposed to wait for a full public survey when Covid-19 restrictions are removed. This was seconded by Cllr Lewis and agreed by all. Clerk to contact Mathew.

540. To consider and approve the process of selection for Honorary Freeman of Clun

The clerk explained the process for Freeman nomination and selection, which had been circulated to Council.

Cllr Angell proposed to adopt the process as set out in the prior EGM, and presented by the Clerk. This was seconded by Cllr Shepherd. Four supported and two opposed, so the process shall proceed.

541. To appoint members for the Honours Panel for 2020-2021

Cllr's Lewis, Fox and Donaldson offered themselves to the panel. This was accepted by all.

542. To consider action on the Public Toilets

a) Signage

A durable professional sign on the closed toilets, wash hands on the inside.

Walkers are Welcome sign could be moved to nearer the entrance and note about no overnight camping. Cllr Davies pointed out that the Memorial Hall is mentioned, which is not a public car park.

Cllr Donaldson raised issue of motor bikes idling machines for long periods before departing.

Cllr Fox to arrange signage.

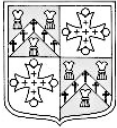
b) Maintenance Plan

The clerk reported main issue was water collection tank. A company has been identified that can remove the water and able to take tank away. A quote is to be sought.

The barge boards and guttering needs to be looked at.

c) Covid-19

An outside hand sanitizer to be ordered.



543. To review and consider updating Council Policies

a) Personal Data Management Policy and Audit Log (GDPR)

b) Privacy Policy (GDPR)

It was proposed by Cllr Angell to accept both policies as remain. This was seconded by Cllr Fox and agreed by all.

c) Standing Orders

Latest version from SALC had addressed the concerns from last meeting. Cllr Angell proposed to accept the updated Standing Orders. This was seconded by Cllr Shepherd and agreed by all.

544. To consider planning applications

None to consider.

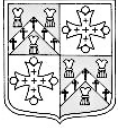
545. To receive reports from Councillors attending other meetings

a) Working Groups and Sub-Committees

- i. **Memorial Hall** – Cllr Donaldson reported no major updates. The playground area is being given high attention via a sub-committee, but is officially closed. Cllr Fox updated that a Risk Assessment had been put together and gone to the Chair to get resolved. The hope is that the area can be opened. Cllr Davies asked was the Council there to provide financial support to push the opening forward, which was met with support.
- ii. **Economic Working Group** – Cllr Shepherd reported a meeting held, with a discussion on tourism and local business, on empty properties, and on parking issues. Cllr Angell reported that Council had supported the Hightown Rooms application for COVID -19.
- iii. **Working Traffic Group** – Cllr Angell reported a meeting with SCC with Alun Morgan left and new management in place. The drainage survey is waiting on compliance and full risk assessments before begin. HGV signage has been looked at, with the surrounding area links and redirections. The Design Statement is going forward and WSP should be working on this, with money being spent on the preparatory stage.

b) Other groups and organisations

- i. **SpArC** – Cllr Davies informed that Teme Leisure have been removed and it is back with SCC. With COVID-19 only the sport and leisure will open with number restrictions, whilst the theatre cannot open. There is clear new investment coming



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with SCC involvement. Issue of the funding raised by SpArC going into SCC pot is being looked at.

- ii. **Hightown Rooms** – Cllr Shepherd reported the roof works were complete and car park is open.
- iii. **Environment Group** – Cllr Davies said recent meeting had highlighted small steps, and issues that can be addressed such as the litter picking equipment. Would like to look at verge cutting and getting the wild flowers back. There is concern about planned agricultural policies and impact on local area.

Clerk to share planning with Chrissie as secretary of the group.

Chrissie asked for feedback from Council and explained an updated working document is being drafted.

Cllr Angell was pleased to see the profile the group has got in its litter picking activities, and wondered how the river bank could benefit the same.

546. To receive and consider the report of the Town Clerk

- a) The toilet closure matter has been resolved.
- b) The trading in the car park is being looked at by the licensing team.
- c) The Council website needs looking at and the Clerk will put a specification for going out to tender.
- d) Town Hall – a surveyor has been contacted and awaiting meeting.

547. Financial Matters

a) To receive and consider any Grant and Donation requests

- i. None received.

b) To review and approve the payment schedule

Cllr Angell proposed to accept the Payment Schedule. This was seconded by Cllr Shepherd and agreed by all.

c) To review budget and actual income and expenditure

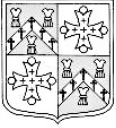
Cllr Angell requested a full budget review in September.

548. To review any correspondence received

None to report.

549. Other Items brought to the Council's attention by Councillors

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a) None to report

550. To receive and consider Agenda items for the next meeting

Cllr Angell asked about land including Waterloo.

551. To consider and resolve next meeting for September 2020 at ZOOM ONLINE

It was resolved to hold the next meeting TUESDAY 1st September. The clerk to update the website. To review situation of Public Meetings.

Meeting closed to Public at 21.28

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 4th August 2020