

# Clun Town Council with Chapel Lawn

## MINUTES OF COUNCIL MEETING, HELD AT MEMORIAL HALL, CLUN ON 6<sup>TH</sup> JULY 2017 AT 7.30PM

**PRESENT: Chairman** – Cllr. J. Limond, Cllrs. B. Angell, V. Butt, R. Davies, L. Hurcombe, G. Mills

**IN ATTENDANCE:** Cllr. Nigel Hartin (SC Ward Member)

**CLERK:** Mrs R. Turner

### **040/1718 APOLOGIES AND REASONS FOR ABSENCE**

Received and accepted from Cllrs. Maund, McVicar and Donaldsdon. It was further **RESOLVED** to give Cllr. Maund an extension to submit his declaration of acceptance of office until 3<sup>rd</sup> August 2017.

### **041/1718 DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**

No interests declared.

### **042/1718 DISPENSATION REQUESTS**

No dispensation requests had been received.

### **043/1718 PUBLIC SESSION**

#### *(i) Shropshire Councillor report*

Cllr. Hartin said that he would follow up with the highways officers and Portfolio Holder in regard to seeking a response to the strategic highways concerns raised by the Town Council. It was also reported that Glyn Shaw and Gurnek Singh would be visiting Clun on 12<sup>th</sup> July to look at a range of local highways issues. Councillor Davies highlighted that the signage in Knighton towards the bridge is confusing. He suggested looking into having big blue signs with a crossed out satellite on them - this has been successful elsewhere.

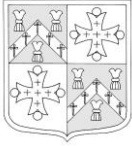
It was reported that a public consultation on future governance of the Fire Service is due to take place with the proposal being to transfer governance of the Fire Service to the Police & Crime Commissioner. Closing date for the consultation is 11<sup>th</sup> September. Councillor Hartin anticipated that the local fire service would respond by 1<sup>st</sup> August and that the council may wish to refer to their response in considering its comments. Councillor Hartin reported that he is on the Young People's Scrutiny Committee and the South Planning Committee. The council has a new Leader, Peter Nutting who has a strong focus on economic issues.

#### *(ii) Police Report*

No police report.

#### *(iii) Public comments*

It was also reported that the mirror at the Tindings Junction is badly corroded and the clerk would speak to Glyn Shaw to ask if this can be replaced.



## **Clun Town Council with Chapel Lawn**

### **044/1718 APPROVAL OF THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 14<sup>TH</sup> JUNE 2017**

It was **RESOLVED** to approve the minutes as being a correct record of the meeting.

### **045/1718 CHAIRMAN'S REPORT**

The chairman reported that he had attended a meeting of the Town and Parish Council Forum which had covered a range of issues, such as changes to funding of indoor leisure facilities, forthcoming consultations on the Local Plan Review, Libraries Strategy and Shropshire Council's re-letting of its highways contract which is currently carried out by Ringway.

It was noted that that the Indoor Leisure Facilities Strategy proposed changes to the funding of centres and the Town Council may need to consider offering help to SpArC in future, due to reducing Shropshire Council funding. It was noted that Richard Whateley was keen to come and speak to the Town Council regarding this and it was agreed to invite him to a future meeting.

### **046/1718 CLERK'S REPORT (CTC93/17)**

The clerk gave her report which is available on the website. It was agreed to approve the clerk's expenses in attending meetings of the community-led plan working group and to permit further persons to be co-opted onto the group

### **047/1718 REPORTS FROM COUNCILLORS ATTENDING OUTSIDE MEETINGS**

Cllr. Limond was due to attend a meeting of the LJC. Councillor Angell had been to speak to the house at the junction of Waterloo Drive where plant pots were obstructing the pavement but the resident was not in. The clerk was asked to write to the owner of land at 22 to 24 Castle Street because the hedge is encroaching the highway. It was agreed to highlight the need for people to cut hedges in a future article in the Chronicle.

### **048/1718 CHAPEL LAWN WARD MATTERS**

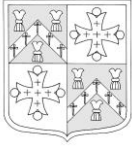
Cllr. Davies highlighted that there is little room on the noticeboard for council notices. It was agreed to ask the village hall committee if they may be interested in having a further board of the site. Councillor Mills to raise this at a committee meeting.

### **049/1718 SOCIAL MEDIA POLICY**

It was **RESOLVED** to adopt the policy. Accounts with Twitter and Instagram would be registered but would not be used at present. It was further **RESOLVED** that administrators for the social media would be the clerk, Councillor Butt and Councillor Davies.

### **050/1718 PERSONNEL COMMITTEE**

It was **RESOLVED** to adopt the Terms of Reference. Membership to be Councillor Limond (Chairman), Councillor Davies, Councillor Butt, Councillor Angell and Councillor Donaldson. The clerk was asked to send a template of a previous appraisal to the committee members and a committee date of 15<sup>th</sup> August was agreed.



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### 051/1718 REDLAKE VALLEY VILLAGE HALL COMMITTEE

With the agreement of Councillor Hurcombe, it was **RESOLVED** that the council's representative on the committee would now be Councillor Mills with Councillor Hurcombe as reserve.

### 052/1718 PLANNING ITEMS

#### a) Planning Notifications – for information only

- (i) 17/02783/CPL - Old Frog Cottage , 4 Ford Street, Clun, SY7 8LD  
Application for Lawful Development Certificate for the proposed single storey rear extension following removal of covered yard and conversion of attached building on the North gable into residential living accommodation

**For information only**

- (ii) 17/01112/FUL -Harp House, 5 Clun, Shropshire, SY7 8NE  
Erection of garage/workshop with office/store above following demolition of existing timber shed  
**Decision: Grant Permission**

- (iii) 17/02608/LBC - Turnpike Cottage, 1 High Street, Clun, Craven Arms, Shropshire, SY7 8JB  
Demolition of existing garage and erection of new boundary fences and gates around the property  
**Decision: Withdrawn**

#### b) Planning applications for consideration

- (i) 17/02607/FUL - Turnpike Cottage, 1 High Street, Clun, Craven Arms, Shropshire, SY7 8JB  
Demolition of existing garage and erection of new boundary fences and gates around the property  
**RESOLVED** to make no comment.

- (ii) 17/02879/FUL - Curlew Corner, Upper Treverward, Clun, Shropshire, SY7 8LX  
Erection of an extension to existing steel portal frame agricultural building  
**RESOLVED** o make no comment.

- (iii) 17/02856/FUL - Castle Croft, Mount Pleasant, Clun, Craven Arms, Shropshire, SY7 8JJ  
Erection of an oak framed carport  
**RESOLVED** to make no comment.

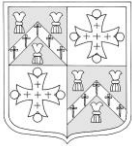
### 053/1718 FINANCIAL ITEMS

#### a) Bank balance

The clerk advised that she was in the process of preparing the Q1 bank reconciliation and this would be reported to the next meeting.

#### b) Restatements of assets value on Annual Return

It had been necessary to restate the assets value on the Annual Return to £739,333 as compared to £739,131; this was due to an arithmetical error. It was **RESOLVED** to approve this amendment to the Annual Return and to re-advertise the period for exercise of elector's rights to ensure that electors had full opportunity to comment on the updated information.



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## c) Payments

It was **RESOLVED** to approve the following payments

Payee	Item	Ref no	Chq. no	Net	VAT	Gross
SALC	Training	P29-1718	31	£25.00	£0.00	£25.00
J Churchett	Toilets contract	P32-1718	32	£1500.00	£0.00	£1500.00
R Turner	Expenses June	P33-1718	33	£68.50	£0.00	£68.50
D Cple	Plumbing	P34-1718	34	£365.00	£0.00	£365.00
A Wallace	Grass cutting	P37-1718	35	£70.00	£0.00	£70.00

It was further **RESOLVED** to approve the following payments already made:

Payee	Item	Ref no	DD/SO	Net	VAT	Gross
Unity	Service charge	P31-1718	DD	£18.00	£0.00	£18.00
R Turner	Salary Jun	P32-1718	SO	£540.24	£0.00	£540.24

## d) Income received

Payee	Item	Ref no	Date	Amount
HSBC	Interest	R4-1718	19.06.17	£0.65

## e) Environmental maintenance grant award

The council had been given an increased award of £1961.23, this being higher than last year's award of £1800.

### 054/1718 CORRESPONDENCE

The following correspondence was noted and actions agreed:

(i) *SALC Info Bulletins*

Noted.

(ii) *Future Fit Update*

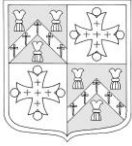
Noted.

(iii) *TU pay claim & IR35*

Noted.

(iv) *Grants and Funding Bulletin*

Noted.



## **Clun Town Council with Chapel Lawn**

*Pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press should be excluded during discussion of item 055/1718.*

### **055/1718      PENSION STAGING DATE**

An update was given on this matter and it was **RESOLVED** to nominate Smart Pensions as the council's pension provider. The clerk was asked to set up an account with them accordingly.

**SIGNED (CHAIRMAN)**

**DATED**