

Clun Town Council with Chapel Lawn

MINUTES OF A COUNCIL MEETING, HELD AT REDLAKE VALLEY VILLAGE HALL, CHAPEL LAWN ON 29TH MARCH 2017 AT 19.30hrs

PRESENT: Chairman – Cllr. Rourke (RR), M. Donaldson (MD), L. Hurcombe (LH), J. McVicar (JM)

IN ATTENDANCE: Mathew Mead (Shropshire Council Community Action Officer), 1 member of the public

CLERK: Mrs R. Turner

196/1617 PERSONS PRESENT & APOLOGIES FOR ABSENCE

Attendance was recorded and all councillors were present

197/1617 DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

No interests declared.

198/1617 DISPENSATION REQUESTS

No dispensation requests had been received.

199/1617 PUBLIC SESSION

(i) Public comments

A member of the public distributed a leaflet regarding a woodland fair. He also reported on the roll-out of broadband within the Redlake Valley. SWS have come forward as a commercial provider which means that Shropshire Council have marked the map of coverage with blue dots in this area. Therefore, at present, there will not be public intervention to deliver broadband. However, there is not full coverage and people are missing out. Coverage is dependent on people signing up and grants of £350 per household. Presently approximately 10 properties in the Redlake Valley will not be able to get coverage. In the opinion of the member of the public, either SWS should supply these properties or Shropshire Council should remove the blue dots from the map and reconsider public intervention area but this is not happening at present.

(ii) Shropshire Councillor report

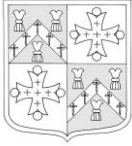
Cllr. Hartin was not present.

(iii) Police report

No crimes had been reported within the parish during the period from 14th February to 14 March 2017.

200/1617 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 12TH JANUARY 2017, 1ST FEBRUARY 2017 AND 1ST MARCH 2017

It was **RESOLVED** to approve all of the minutes. There were no matters arising.



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201/1617 COMMUNITY-LED PLANNING

Mathew Mead outlined the options for reviewing the Parish Plan. In summary, there are 3 types of plan which can be prepared. Firstly, a review of the current Parish Plan - this would hold less weight in the planning process. Traditionally, Parish Plans have been more focused on feelings and opinions than facts and figures. The second option is a Neighbourhood Plan which would be adopted as part of the Local Plan which is the statutory planning framework for Shropshire. A Neighbourhood Plan holds the most weight in the planning process. A Neighbourhood Plan costs up to £25,000 to prepare and in effect hands the responsibility for producing it to the community. For example, the community negotiate with developers regarding sites. The plan must accord with the NPPF and requires a referendum and Examination in order to be adopted. If the NPPF changes, there may be a need to upgrade the Neighbourhood Plan more often. There will also be a need to take account of the forthcoming Housing White Paper and Shropshire Council planning policies. Thirdly, there is an intermediate option which is a Community-Led Plan, also known as a Neighbourhood Plan Light. Shropshire Council have piloted this concept, in the spirit of the Localism Act's ethos of giving power to parishes to deliver services and enable community-led planning. In the case of a Community-Led Plan, there is no referendum/examination and it does not hold the same weight as a Neighbourhood Plan but Shropshire Council does have regard to it as a material consideration when considering planning applications. Community-Led Plans take approximately a year to 18 months to prepare cost in the region of £2000 £5000. Mathew recommended the Community-Led Plan as being a good approach for the parish to pursue. He said that there would be an option of upgrading it to a Neighbourhood Plan at a later date. The clerk asked if the council should review the Village Design Statement alongside the Parish Plan and Mathew said that this would be recommended

After consideration, it was **RESOLVED** that a Community-Led Plan would be the most appropriate form of plan for the parish to prepare - this would include a review of both the Parish Plan and the Village Design Statement. It is vital that the community is engaged and participates in preparing the plan and it was therefore agreed to put this item on the Annual Parish Meeting agenda.

202/1617 BROADBAND

The update provided in the public session was noted. It was also noted that it had been confirmed that SWS are installing some masts in the Redlake Valley area which will give partial coverage.

203/1617 COUNCILLORS' REPORTS

Cllr. Donaldson had attended a meeting of the Clun Memorial Hall committee. He reported that O2 are looking into putting a mobile tower in the grounds of the Memorial Hall and paying ground rent. A meeting about this is being held on 4th April.

204/1617 CLERK'S REPORT

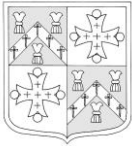
The Clerk gave a verbal report which was noted.

205/1617 PLANNING ITEMS

a) Planning Notifications – for information only

- (i) 16/05164/FUL - Pentre Hodre Cottage, Pentre Hodre, Bucknell, Shropshire, SY7 0DA - Erection of two storey side extension and internal alterations - **Grant Permission**
- (ii) 17/00495/LBC - Lower Hodre, Pentre Hodre, Bucknell, Shropshire, SY7 0DA - Internal alterations in

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connection with removal of internal partition and construction of new internal timber stud partitions and alterations to door frame to hang existing door to open the other way affecting a Grade II Listed Building – **Grant Permission**

- (iii) 17/00002/LBC - Ship House , 2 Ford Street, Clun, SY7 8LD - Replacement/renovation of 2 - 4 first floor windows and front door/erection of porch; Sub-division of one room into 2 rooms affecting grade II listed building - **Grant Permission**
- (iv) 16/01841/ADV - Spar Stores, 16 - 20 The Square, Clun, Craven Arms, Shropshire, SY7 8JA - Erect and display two non-illuminated fascia signs, one non-illuminated panel sign inside entrance, two non-illuminated panel signs adjacent to entrance door, and three sets of replacement window graphics - **Grant Permission**

b) Planning applications for consideration

- (i) 17/00919/CPL - Bluebell Cottage, 1 Ford Street, Clun, Craven Arms, Shropshire, SY7 8LD - Application for Certificate of Lawful Development for the proposed erection of a single storey studio – *For Information Only*
- (ii) 17/01112/FUL - Harp House, 5 Clun, Shropshire, SY7 8NE - Erection of garage/workshop with office/store above following demolition of existing timber shed – *No Comments*
- (iii) 17/01178/FUL - Squire Farm, Chapel Lawn, Bucknell, Shropshire, SY7 0BW - Use of land for stationing of three 'shepherd's huts' for occupation as holiday accommodation - **RESOLVED** to support this as it is an appropriate form of tourism
- (iv) 17/00663/LBC - The Old Coach House, Bridge Street, Clun, Craven Arms, Shropshire, SY7 8JP - New lime render 'skirt' to rectify erosion to the stonework of wall- *No Comments*

206/1617 ASSET MANAGEMENT

(i) **Toilets** – the clerk updated on repairs to the toilets. There are difficulties in getting parts to repair the soap dispensers and sensors on the sinks. It was agreed to ask Ludlow Town Council who repairs their toilets. It was **RESOLVED** to order stainless steel soap dispensers to attach to the walls.

207/1617 FINANCIAL ITEMS

a) Bank balances

To be reported as part of end of year reconciliation.

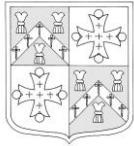
b) CIL funds update

The council was due to receive £2318.64 of CIL Neighbourhood Fund money.

c) Payments

It was **RESOLVED** to approve the following payments:

Payee	Item	Ref no	Chq. no	Net	VAT	Gross
Highline Electrical	Electrical works to streetlights and toilets	P107-1617	2529	£474.20	£94.84	£569.04
R Turner	Expenses	P108-1617	2530	£303.66	£26.82	£330.48



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R Hester	Town hall repairs	P109-1617	2531	£672.00	£0.00	£672.00
SALC	Training	P110-1617	2532	£22.00	£0.00	£22.00
HMRC	PAYE Q4	P111-1617	2533	£13.00	£0.00	£13.00
J Churchett	Toilet cleaning contract	P112-1617	2534	£1500.00	£0.00	£1500.00

d) Payments already made

It was **RESOLVED** to approve the following payments already made:

Payee	Item	Ref no	DD/SO no	Net	VAT	Gross
R Turner	Salary	P101-1617	SO11	£534.67	£0.00	£534.67

e) Income received

Date	Payee	Item	Ref no	Amount
18.01.17	Ford PC	Office cost sharing	R11-1617	£256.95
03.02.17	Buildwas PC	Office cost sharing	R12-1617	£103.46
07.02.17	Atcham PC	Office cost sharing	R13-1617	£103.46
07.02.17	Welshampton and Lyneal PC	Office cost sharing	R14-1617	£108.15
07.02.17	Great Hanwood PC	Office cost sharing	R15-1617	£110.14
06.03.17	Unity bank	Credit from HSBC account	R16-1617	£5000.00
19.03.17	HSBC	Interest	R17-1617	£0.64

f) Environmental Maintenance Grant

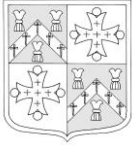
It was **RESOLVED** to approve the council's application to Shropshire Council for a grant of £3000 towards environmental maintenance expenses.

207/1617 HIGHWAYS

- (i) **Clun Bridge** – it was agreed that Councillor Rourke would attend meeting on 25th May regarding the bridge
- (ii) **Road closure Powells Lane** – a road closure for the week commencing 3rd July was noted
- (iii) **Surfacing scheme in centre of Clun** – Mathew Mead to pursue (noted that the officer dealing with this had been on long-term sick leave)

208/1617 NEXT MEETINGS:

- a) Next meeting – 11th May 2017 - Annual Parish Meeting (7pm) and Annual Council Meeting (7.30pm/immediately following the Parish Meeting if later)– both to be at the Memorial Hall



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209/1617 ELECTIONS

Nomination packs were distributed and the Clerk summarised the timescales and process.

*Pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press should be excluded during discussions of the following items, as they concern an individual.*

210/1617 PENSION STAGING DATE

The Clerk would investigate options for pension schemes and bring them to the next meeting.

211/1617 NJC PAY AWARD

It was **RESOLVED** to apply the cost of living award to the Clerk's salary with effect from 1st April 2017. A revised standing order was signed.

SIGNED (CHAIRMAN)

DATED