

Clun Town Council with Chapel Lawn

To Members of the Council

You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 6th July 2021 at the Bar area at the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the agenda below.

Admittance may be limited due to Covid regulations.

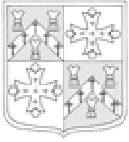
Gwilym J. Rippon
Fellow of the SLCC, Cert HE CEG
CiLCA (England and Wales)
Town Clerk

29th June 2021

AGENDA OF BUSINESS TO BE TRANSACTED

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| 1. | TO RECORD PERSONS PRESENT |
| 2. | APOLOGIES To note apologies and reasons for absence |
| 3. | DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i> |
| 4. | PUBLIC SESSION (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments – If members of the public are present ten minutes will be set aside |

Town Clerk Mr. G.J. Rippon FSLCC, Cert HE Ceg, 12 Agincourt Drive, Guilsfield, Welshpool, Powys SY21 9NA
Tel: 01938 554065 Email: clunclerk@live.co.uk Website: www.clun-chapellawn.org.uk



Clun Town Council with Chapel Lawn

to allow the public to ask questions.

5.

CO-OPTION OF COUNCILORS

To receive any application for Co-option

6.

APPROVAL OF MINUTES

To approve and confirm the minutes of the meetings held on 1st June 2021.

7.

INFORMATION FROM THE MINUTES

8.

MAYORS REPORT

To receive a report from the Mayor

9.

CLERK'S REPORT

To Receive the Clerk's Report

10.

PLANNING

To consider the following planning applications and other planning matters

Planning applications

1. 21/02734/LBC & 21/02733/FUL (determination date 27/07/2021)

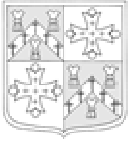
Application for the alterations to include upgrading or replacement of windows and doors, installation of internal wall insulation, upgrading of existing loft insulation, insulation of ground floor suspended timber floor, re-rendering of front elevation, installation of three flues, and alterations to internal layout | St Catherines 15 High Street Clun Craven Arms Shropshire SY7 8JB

2. 21/02694/FUL (determination date 23/08/2021)

Application for the erection of a steel portal framed agricultural building | Curlew Corner Upper Treverward Clun Shropshire SY7 8LX

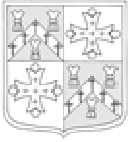
3. 21/02292/LBC & 21/02291/FUL & 21/02296/ FUL (determination date 22/07/2021)

Application for work incidental to the conversion of the existing barns into 2no dwellings with bicycle and bin store and revised sewage treatment plant affecting a grade II listed building | Proposed Residential Barn Conversions At Lower Guilden Down Guilden Down Clun Shropshire



Clun Town Council with Chapel Lawn

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| 11. | FINANCE <ol style="list-style-type: none">1. To receive the Bank Reconciliation2. To receive the Internal Auditors report3. To agree the annual return4. To approve the following invoices for payment.<ol style="list-style-type: none">a. HMRC £357.43p S1-8 Localism Act 2011b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011c. G. J. Rippon £26.00p (home working allowance) S1-8 Localism Act 2011d. Highline £553.30 (streetlight maintenance) S1-8 Localism Act 2011e. Highline £87.30 (streetlight maintenance) S1-8 Localism Act 2011f. Halls SMS £14.59 (toilet sundries) S1-8 Localism Act 2011g. I. Selkirk £225.00 (Internal Audit) S1-8 Localism Act 2011h. Acorn £114.00 (stairlift contract) S1-8 Localism Act 2011i. ICCM £95.00 (subscription) S1-8 Localism Act 2011j. SALC £488.57p (subscription) S1-8 Localism Act 2011 |
| 12. | UPDATES ON THE FOLLOWING <ol style="list-style-type: none">1. Public Toilets - Report from Cllr T Baines and agree priorities and programme of work.2. Streetlights - to receive a report from Cllr D Morris3. Parish Office for Clerk: To receive a report and update on progress Cllr Limond4. Report Clun Traffic and highways Working Group - To receive a verbal report on recent meetings.5. Parish award: to receive a report from Cllr Donaldson on progress and actions required |
| 13. | PARISH EVENTS <p>To discuss the following:</p> <ol style="list-style-type: none">1. Autumn event to replace celebration held as part of Annual Parish Meeting2. Queens Diamond Jubilee 20223. Christmas 2021 |
| 14. | WEBSITE <p>To discuss and agree a task and finish group to work with the Clerk on specifying what we need on the new site.</p> |
| 15. | DATES AND VENUE OF FUTURE MEETINGS <p>To discuss and decide on dates and locations of future meetings</p> |
| 16. | CORRESPONDENCE <p>To review any correspondence received</p> |



Clun Town Council with Chapel Lawn

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| 17. | INFORMATION FROM COUNCILLORS |
| 18. | AGENDA ITEMS FOR THE NEXT MEETING |
| 19. | DATE OF NEXT MEETING Date of next meeting to be held on Tuesday 7 th September 2021 |

Progress report

| | Item | <u>Current</u> | <u>Completed</u> | |
|---------------|---|---|------------------|---|
| | | | Y | N |
| <u>6/2021</u> | Proposed Council office space | Still under discussion | | ✓ |
| <u>2/2021</u> | Review of historic Clun Parish/Town Council minute books and papers | Awaiting response from archivist | ✓ | |
| <u>6/2021</u> | Burial records for digitalising | Quote obtained and agreed awaiting document to be sent. | ✓ | |
| <u>6/2021</u> | Application for installation of gravestone | completed | ✓ | |
| <u>6/2021</u> | Town Hall maintenance | Contractor decided | ✓ | |
| <u>6/2001</u> | Vegetation covering path | Shropshire Council contacting hedge owner. | ✓ | |
| <u>2/2021</u> | Public Toilets Maintenance | Quotes to be obtained | | ✓ |
| <u>2/2021</u> | Ownership of the rose garden and transfer to Parish | Awaiting contact from Shropshire Council | | ✓ |
| <u>6/2001</u> | Planners to be contacted re Turnpike | Undertaken awaiting reply | | ✓ |