

Clun Town Council with Chapel Lawn

To Members of the Council

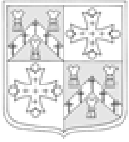
You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 5th April 2022 in the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the agenda below.

Gwilym J. Rippon
Fellow of the SLCC, Cert HE CEG
CiLCA (England and Wales)
Town Clerk

30th March 2022

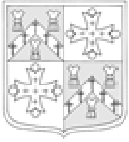
AGENDA OF BUSINESS TO BE TRANSACTED

1.	TO RECORD PERSONS PRESENT
2.	APOLOGIES To note apologies and reasons for absence
3.	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>
4.	PUBLIC SESSION (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.



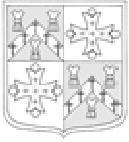
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5.	APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 1 st March 2022.
6.	INFORMATION FROM THE MINUTES
7.	MAYORS REPORT To receive a report from the Mayor
8.	COUNCILLOR VACANCIES 1. To discuss the co-option for a councillor vacancy
9.	CLERK'S REPORT Water Leak repair progress Progress on securing the office and budget for any equipment etc. Progress on clarifying ownership of Rose Garden Progress on obtaining a bigger and more firmly installed waste bin for the Car Park from Shropshire Council Progress on light replacement Powell's Lane, correspondence on light in Hospital Lane.
10.	PLANNING To consider the following planning applications and other planning matters Planning applications 1. 22/00955/LBC Application for the installation of a wood burning stove and flue affecting a Grade II Listed Building at 7 Bryncalled Barns Pentre Hodre Bucknell Shropshire SY7 0BN 2. 22/01196/TCA Application to pollard to 4-5m 1no Willow within Clun Conservation Area at 1 Church Street Clun Craven Arms Shropshire SY7 8JW 3. 22/01292/DIS Application to discharge Condition 5 (schedule of structural works) of listed building consent No. 20/04159/LBC at Castle Cottage The Square Clun Shropshire SY7 8JA 4. 22/01309/DIS Application to discharge Condition 6 (schedule of construction works) of planning permission No. 20/04158/FUL at Castle Cottage The Square Clun Shropshire SY7 8JA
11.	FINANCE 1. To receive the Bank Reconciliation 2. Statement of Budget for 2022/23 based on agreed precept from SC 3. Performance against budget for 2021- 2022 4. To appoint I. Selkirk as the internal Auditor for year ending 21 st March 2022 5. To receive the accounts 2021-2022



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	<ol style="list-style-type: none">6. Allocation of surplus to reserves and assessment of reserves7. Review of Toilet Cleaning and Cemetery Contact and renewal procedures8. Consider and resolve any grant requests and payments9. To approve the following invoices for payment.<ol style="list-style-type: none">a. HMRC £164.98p S1-8 Localism Act 2011b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011c. G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011d. Hire of the memorial hall £100.00 (S1-8 Localism Act 2011) <p>For information</p> <ol style="list-style-type: none">e. ICO £35.00 (Information Commissioner registration) (S1-8 Localism Act 2011)
12.	Highways Consideration of initial feedback from Highways and Traffic event
13.	Reports from the following: <ol style="list-style-type: none">1. Jubilee Celebrations - report on Progress Ryan DAVIES2. Clun Highways and Traffic Working Group Partnership - Engagement activities and publicity.3. Clun Climate and Environment Group – report4. Consideration of their findings on Neighbourhood Plans Consideration of the document 15 Ask Plans5. SpArC Update
14.	Project reports on matters of substance for guidance or decision: <ol style="list-style-type: none">1. Website2. Lengthsman3. Town Hall
15.	Anti Social Behaviour <ol style="list-style-type: none">1. Dog Fouling2. Damage to picnic area and grass at Waterloo - Proposal for remediation Cllr Angell
16.	CORRESPONDENCE To review any correspondence received
17.	INFORMATION FROM COUNCILLORS
18.	MEETINGS To discuss the following meetings <ol style="list-style-type: none">1. Annual Parish Meeting - to Confirm Date, Location, timing and Format of the Annual Parish Meeting (to be held between the 1st March and 1st June and no earlier than 6pm)2. Annual General Meeting to confirm the date of the Annual Council meeting.



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	<i>Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.</i>
19.	<p>Land use</p> <ol style="list-style-type: none"> To discuss land for community use. <p>Contracts</p> <p>To discuss the following contracts</p> <ol style="list-style-type: none"> The toilet cleaning (variation) The Churchyard contract <p>Staffing matters</p> <ol style="list-style-type: none"> To receive the clerk's appraisal To discuss the clerk's incremental rise as a result of the appraisal To discuss any other staffing matters.
20.	AGENDA ITEMS FOR THE NEXT MEETING
21.	<p>DATE AND VENUE OF NEXT MEETING</p> <p>Date of next meetings to be held:</p> <ol style="list-style-type: none"> Council Meeting Tuesday 3rd May 2022 7:30 PM Clun Memorial Hall

	Item	<u>Current</u>	Completed	
			Y	N
	Proposed Council office space	Still under discussion License obtained		✓
	Burial records for digitalising	Maps sent away and returned	✓	
	Ownership of the rose garden and transfer to Parish	Awaiting contact from Shropshire Council		✓
	Planning comments	All planning comments sent to Shropshire Council	✓	