

**Clun Town Council  
with Chapel Lawn**

*To Members of the Council*

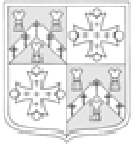
*You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 1<sup>st</sup> February 2022 in the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the agenda below.*

**Gwilym J. Rippon**  
Fellow of the SLCC, Cert HE CEG  
CiLCA (England and Wales)  
Town Clerk

25<sup>th</sup> January 2022

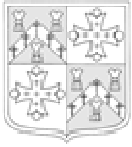
**AGENDA OF BUSINESS TO BE TRANSACTED**

<b>1.</b>	<b>TO RECORD PERSONS PRESENT</b>
<b>2.</b>	<b>APOLOGIES</b> To note apologies and reasons for absence
<b>3.</b>	<b>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS</b> (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members’ interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>
<b>4.</b>	<b>PUBLIC SESSION</b> (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.



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<b>5.</b>	<b>APPROVAL OF MINUTES</b> To approve and confirm the minutes of the meetings held on 17 <sup>th</sup> January 2022.
<b>6.</b>	<b>INFORMATION FROM THE MINUTES</b>
<b>7.</b>	<b>MAYORS REPORT</b> To receive a report from the Mayor
<b>8.</b>	<b>COUNCILLOR VACANCIES</b> 1. To discuss the co-option for a councillor vacancy
<b>9.</b>	<b>CLERK'S REPORT</b> Update on water supply and maintenance of the public toilets Progress on establishing the Council Office Notice Board planned and agreed for the Toilets
<b>10.</b>	<b>PLANNING</b>  To consider the following planning applications and other planning matters <b>Planning application</b>  1. 22/00337/TCA  Application for works on trees namely a Bramley Apple tree to be pruned back by 20% within Clun Conservation Area   Glebelands 25 Knighton Road Clun Craven Arms Shropshire SY7 8JH  <b>Planning decisions</b>  1. 21/05709/CPE (validated: 07/12/2021)  Address: Hurst Mill Farm, Clunton, Craven Arms, Shropshire, SY7 0JA Proposal: Application for lawful development certificate for existing use of land for siting of mobile home used for holiday/permanent lettings Decision: Certificate - Not Lawful
<b>11.</b>	<b>FINANCE</b> 1. To receive the Bank Reconciliation 2. To approve the following invoices for payment. a. HMRC £164.98p S1-8 Localism Act 2011 b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011 c. G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011



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	<p>d. Highline £87.30p (Streetlight repairs) S1-8 Localism Act 2011 (from lats months list)</p> <p>e. Highline £208.80p (Streetlight repairs) S1-8 Localism Act 2011(from lats months list)</p>
<b>12.</b>	<p><b>REPORTS FROM MEMBERS</b></p> <ul style="list-style-type: none"> <li>• Website Report from Cllr Duffee</li> <li>• Clun Freeman Awards - report from Cllr Harris</li> <li>• Highways Public Engagement Event 29 March update</li> <li>• Millennium - Report from Cllr Davies</li> <li>• Other reports on issues to resolve or decide <ul style="list-style-type: none"> <li>○ Town Hall</li> <li>○ Cemetery</li> </ul> </li> </ul>
<b>13.</b>	<p><b>CORRESPONDENCE</b></p> <p>English Heritage re Castle Grounds Maintenance Plans To review any correspondence received</p>
<b>14.</b>	<p><b>INFORMATION FROM COUNCILLORS</b></p>
<b>15.</b>	<p><b>AGENDA ITEMS FOR THE NEXT MEETING</b></p>
<b>16.</b>	<p><b>DATE AND VENUE OF NEXT MEETING</b></p> <p>Date of next meetings to be held on Tuesday 1<sup>st</sup> March 2022</p>

	Item	Current	Completed	
			Y	N
<u>6/2021</u>	Proposed Council office space	Still under discussion License obtained		✓
<u>6/2021</u>	Burial records for digitalising	Maps sent away and returned	✓	
<u>2/2021</u>	Ownership of the rose garden and transfer to Parish	Awaiting contact from Shropshire Council		✓
<u>95/2021</u>	Planning comments	All planning comments sent to Shropshire Council	✓	