

Clun Town Council with Chapel Lawn

To Members of the Council

You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Monday 10th May 2021 at the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the Agenda below.

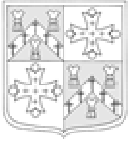
Gwilym J. Rippon
Fellow of the SLCC, Cert HE CEG
CiLCA (England and Wales)
Town Clerk

4th May 2021

AGENDA OF BUSINESS TO BE TRANSACTED

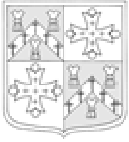
1.	TO ELECT THE CHAIRMAN / MAYOR
2.	TO RECORD PERSONS PRESENT
3.	APOLOGIES To note apologies and reasons for absence
4.	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>
5.	TO ELECT THE DEPUTY CHAIRMAN

Town Clerk Mr. G.J. Rippon FSLCC, Cert HE Ceg, 12 Agincourt Drive, Guilsfield, Welshpool, Powys SY21 9NA
Tel: 01938 554065 Email: clunclerk@live.co.uk Website: www.clun-chapellawn.org.uk



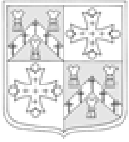
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6.	MAYORS REPORT To receive a report from the outgoing Mayor
7.	APPOINT REPRESENTATIVES FOR THE FOLLOWING: a) Personnel committee b) Planning Committee
8.	APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Business and Economic Working Group
9.	APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION a) Clun Memorial Hall b) Chapel Lawn Redlake Valley Village Hall c) Clun Climate Emergency Advisory Group d) South West Shropshire Enterprise
10.	APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Chapel Business and Economic Working Group
11.	TO CONFIRM THE POSITION OF CLUN PARISH TREE WARDEN
12.	TO CONFIRM RELATIONSHIPS WITH OTHER GROUPS: a) Clun Parish Path Partnerships b) SpArC
13.	TO CONFIRM OTHER RESPONSIBILITIES: a) Lead Councillor Town Hall b) Lead Councillor Public Toilets c) Lead Councillor Cemetery d) Lead Councillor Street Lights
14.	TO CONFIRM PROCEDURE FOR CO-OPTION TO VACANT SEATS
15.	TO CONFIRM FOR THE RECORD OTHER COUNCIL RESPONSIBILITIES a) Recreation Trust b) Appointment of Trustees to the Clun Town Trust (Museum) c) Custodian Trustee - Memorial Hall and Playing Field Trust



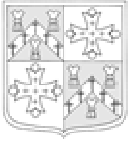
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16.	TO CONFIRM THE DATE AND FORMAT OF THE ANNUAL PARISH MEETING
17.	PUBLIC SESSION (i) Shropshire Councillor Report (ii) Police Report (iii) Public comments - If members of the public are present ten minutes will be set aside to allow the public to ask questions.
18.	APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 6 th April 2021.
19.	INFORMATION FROM THE MINUTES
20.	CLERK'S REPORT To Receive the Clerk's Report
21.	PLANNING To consider the following planning applications and other planning matters <ol style="list-style-type: none">21/02024/DIS Application to discharge Conditions 3 (EPS licence), 4 (bat roosts), 5 (materials), 6 (masonry) and 7 (fenestration) of planning permission No. 20/01485/FUL and listed building consent No. 20/01486/LBC, plus Condition 8 (bird boxes) of planning permission 20/01485/FUL at Barns At Lower Guilden Down Farm Guilden Down Shropshire21/01984/DIS Application to discharge Condition 3 (landscaping) of planning permission No. 20/02132/FUL (for erection of two agricultural buildings and formation of farmyard) at Five Turnings Farm Knighton Shropshire LD7 1NF21/01766/DIS Application to discharge Conditions 3 (materials), 4 (boundary treatments), 5 (parking provision), 6 (drainage), 7 (contaminated land), 8 (archaeological inspection), 8 (joinery), 9 (external lighting) and 10 (bird boxes) of planning permission No. 18/02346/FUL at The Old Yard Powells Lane Clun SY7 8LA



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	<p>4. 21/01631/TCA Notification of tree works to include a reduction in height and width one one Cherry tree by 30%; and of one Willow tree by 50% 4 Church Street Clun SY7 8JW</p>
22.	HONORARY FREEMAN OF CLUN To discuss the process and implementation of the Council Policy of Honorary Freeman
23.	ASSETS OF THE COUNCIL To discuss and decide on the following: - <ol style="list-style-type: none">1. Town Hall: update on maintenance plan2. Public toilets: update on Water supply and maintenance
24.	TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED <ol style="list-style-type: none">1. The Business and Economic working group2. The Personnel Committee
25.	FINANCE <ol style="list-style-type: none">1. To agree that Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence.2. To receive the Bank Reconciliation3. To receive the accounts year 2020-20214. To review and consider allocation of Earmarked Reserves.5. To approve the following invoices for payment.<ol style="list-style-type: none">a. HMRC £357.43p (S1-S7 Localism Act 2011)b. G. J. Rippon £26.00p (home working allowance) (S1-S7 Localism Act 2011)c. Shropshire Council £358.06p (Joint energy) (S1-S7 Localism Act 2011)d. Came and Co. £1654.65p (Insurance) (S1-S7 Localism Act 2011)e. GH Display £78.00p (sanitiser bottle holders) (S1-S7 Localism Act 2011) <p>For information</p> <ol style="list-style-type: none">f. ICO (Information Commissioner's Office) £35.00p (Data Protection Registration) (S1-S7 Localism Act 2011)
26.	CORRESPONDENCE To review any correspondence received
27.	INFORMATION FROM COUNCILLORS



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28.	AGENDA ITEMS FOR THE NEXT MEETING
29.	DATE OF NEXT MEETING Date of next meeting to be held on Tuesday 1 st June 2021

	Item	Current	Completed	
			Y	N
<u>2/2021</u>	Proposed Council office space	Both sites viewed Final one to be decided		✓
<u>2/2021</u>	Review of historic Clun Parish/Town Council minute books and papers	Undertaken arrangements to be made for archive viewing,	✓	
<u>2/2021</u>	Burial records for digitalising	Quote to be obtained.		✓
<u>2/2021</u>	Letter to Phillip Dunne	Arrangements made to meet	✓	
<u>2/2021</u>	Town Hall maintenance	Quotes obtained for work to be undertaken	✓	
<u>2/2021</u>	Opening times	Contractor contacted	✓	
<u>2/2021</u>	Public Toilets Maintenance	Quotes obtained and awarded	✓	
<u>2/2021</u>	Ownership of the rose garden and transfer to Parish	Awaiting contact from Shropshire Council		✓