

Clun Town Council with Chapel Lawn

MINUTES OF CLUN TOWN COUNCIL MEETING

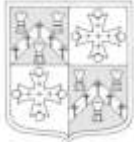
HELD AT THE MEMORIAL HALL ON TUESDAY 10th May 2021 AT 7.30PM

PRESENT	APOLOGIES
Cllr. J. Limond Cllr. B. Angell Cllr. Bill Shepperd Cllr. R Davies Cllr. M Donaldson Cllr. D. Morris Cllr. T. Baines	N.Hartin

ALSO IN ATTENDANCE
Mr. Gwilym Rippon (clerk)

There were eight members of the public present

	Agenda item									
001-2021	1.	<u>THE ELECTION OF THE CHAIRMAN / MAYOR</u> Cllr. Angell was elected as Chair								
002-2021	2.	<u>ATTENDANCE AND APOLOGIES</u> Please see above								
003-2021	3.	<u>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING</u>								
		<table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>Cllr Dawson</td> <td>Item 20</td> <td>✓</td> <td>✓</td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial	Cllr Dawson	Item 20	✓	✓
Name	Item	Personal	Prejudicial							
Cllr Dawson	Item 20	✓	✓							
004-2021	4.	<u>DISPENSATION REQUESTS</u> There were no requests for dispensations.								



Clun Town Council with Chapel Lawn

005-2021

5. **TO ELECT THE DEPUTY CHAIRMAN**

Cllr. R. Davies was elected as Vice Chair

006-2021

6. **MAYORS REPORT**

The Mayor produced his report which will be attached to the minutes.

007-2021

7. **APPOINT REPRESENTATIVES FOR THE FOLLOWING:**

- a) Personnel committee (4 members)
The following councillors were appointed
Cllr. Limond, Cllr. Davies, Cllr. Shepperd and Cllr. Baines
- b) Planning Committee
It was agreed that this matter is deferred.

008-2021

8. **APPOINTMENTS TO WORKING GROUPS:**

- a) Clun Highways and Traffic Working Group
The following councillors were appointed Cllr. Angell, Cllr. Limond and Cllr. Donaldson
Also Co-opted Glyn Hughes
- b) Business and Economic Working Group
The following councillors were appointed Cllr. Limond, Cllr. Morris, Cllr. Davies and Cllr. Shepperd.
Also Co-opted was Tim Russell

009-2021

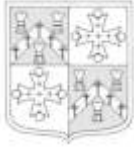
9. **APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION**

- a) Clun Memorial Hall
The following councillor was appointed, Cllr. Donaldson
- b) Chapel Lawn Redlake Valley Village Hall
It was agreed that this matter is deferred
- c) Clun Climate Emergency Advisory Group
The following councillor was appointed, Cllr. Davies
- d) South West Shropshire Enterprise
The following councillors were appointed, Cllr. Baines

010-2021

10. **TO CONFIRM THE POSITION OF CLUN PARISH TREE WARDEN**

It was agreed that Mr. Reg Maud would be invited to continue as the Tree Warden



Clun Town Council with Chapel Lawn

011-2021

11. **TO CONFIRM RELATIONSHIPS WITH OTHER GROUPS:**

- a) Clun Parish Path Partnerships
It was agreed to open a dialogue with this group.
- b) SpArC
The following councillor was appointed, Cllr. Davies

012-2021

12. TO CONFIRM OTHER RESPONSIBILITIES:

- a) Lead Councillor Town Hall
The following councillor was appointed, Cllr. Shepperd
- b) Lead Councillor Public Toilets
The following councillor was appointed, Cllr. Baines
- c) Lead Councillor Cemetery
The following councillor was appointed, Cllr. Angell
- d) Lead Councillor Street Lights
The following councillor was appointed, Cllr. Morris

013-2021

13. **TO CONFIRM PROCEDURE FOR CO-OPTION TO VACANT SEATS**

The Clerk confirmed that following the election The Council could advertise the vacancies.

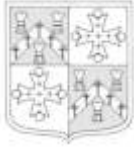
014-2021

14. **TO CONFIRM FOR THE RECORD OTHER COUNCIL RESPONSIBILITIES**

- a) Recreation Trust
Members were informed that they were Sole Trustees
- b) Appointment of Trustees to the Clun Town Trust (Museum)
Members were informed of the fact that the Council had a responsibility to the Museum.
- c) Custodian Trustee - Memorial Hall and Playing Field Trust
Members were informed that they were Custodian Trustees
- d) Fishing Rights
Members were informed that the Council had a responsibility for a stretch of water.

015-2021

15. **TO CONFIRM THE DATE AND FORMAT OF THE ANNUAL PARISH MEETING**



Clun Town Council with Chapel Lawn

The Annual Parish meeting would be held at 6pm on Saturday 29th May 2021.

It was agreed that on this occasion the meeting be on Zoom and hold a face to face public meeting at a later date.

016-2021

16. PUBLIC SESSION

(i) Shropshire Councillor Report

The Ward member had tendered his apology

(ii) Police Report

The latest newsletter had been circulated.

(iii) Public comments –

One member of the public had asked what the current position was with the website.

Another member of the public highlighted that a function was being organised in order to draw the community back together. It would take the form of a drop in session over a number of days. He asked if there was a facility for financial help. Council responded that he could seek a grant and the Clerk to supply the necessary forms.

017-2021

17. APPROVAL OF MINUTES

The minutes of the meeting of 6th April 2021 were agreed that they were a true record of what transpired.

018-2021

18. INFORMATION FROM THE MINUTES

In respect of the meeting with the MP Philip Dunne it was agreed that Cllrs. Limond, Davies and Angell would attend.

019-2021

19. CLERK'S REPORT

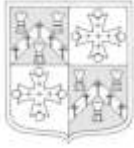
The clerk read out an email in respect of the signage at the car park which in their opinion was inadequate. The signage had been discussed at a previous meeting and it was thought to have been suitable.

020-2021

20. PLANNING

a. 21/02024/DIS

Application to discharge Conditions 3 (EPS licence), 4 (bat roosts), 5 (materials), 6 (masonry) and 7 (fenestration) of planning permission No. 20/01485/FUL and listed building consent No. 20/01486/LBC, plus Condition 8 (bird boxes) of



Clun Town Council with Chapel Lawn

planning permission 20/01485/FUL at Barns At Lower Guilden
Down Farm Guilden Down Shropshire

b. 21/01984/DIS

Application to discharge Condition 3 (landscaping) of planning
permission No. 20/02132/FUL (for erection of two agricultural
buildings and formation of farmyard) at Five Turnings Farm
Knighton Shropshire LD7 1NF

c. 21/01766/DIS

Application to discharge Conditions 3 (materials), 4 (boundary
treatments), 5 (parking provision), 6 (drainage), 7 (contaminated
land), 8 (archaeological inspection), 8 (joinery), 9 (external
lighting) and 10 (bird boxes) of planning permission No.
18/02346/FUL at The Old Yard Powells Lane Clun SY7 8LA

d. 21/01631/TCA

Notification of tree works to include a reduction in height and
width one Cherry tree by 30%; and of one Willow tree by 50% |
4 Church Street Clun SY7 8JW

RESOVED

The Council supported this application

021-2021

21. **HONORARY FREEMAN OF CLUN**

To discuss the process and implementation of the Council Policy of
Honorary Freeman

Members discussed the circulated process and it was agreed that it was still
fit for propose. It was agreed that this matter would be taken forward by
Cllr. Donaldson and the Clerk

022-2021

22. **ASSETS OF THE COUNCIL**

To discuss and decide on the following: -

1. Town Hall: update on maintenance plan

Cllr. Shepherd gave an update of the schedule of works, he stated
that there were a number of items which needed attention within
five years, some were of a more urgent nature.

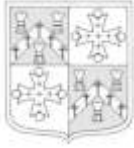
Rough estimate over the next 5 years over three phases

Phase 1 £3k - £4k

Phase 2 £12k - £15k

Phase 3 £2k - £3k

With regards to the stairlift, this was installed some years ago,



Clun Town Council with Chapel Lawn

there needs to be further information required before any firm decisions could be made.

2. Public toilets: update on Water supply and maintenance
It was reported that the contractor who was due to fit the smart meter failed to attend. It was also reported that enquires undertaken by previous Councillor needed to be reviewed

023-2021

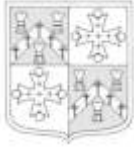
23. TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED

1. The Business, and Economic working group
20th April initiative (mobile App) to improve parking in Shropshire Hills, due to the small take up of the scheme it is not proceeding.
Adventure Outdoors now created an arrangement with the Memorial Hall. This was to ensure that pressure was not created in the Bridge Carpark on the streets.
The Environment working group A summary from their recent meeting was read out the next meeting will be on next Tuesday 18th
2. The Personnel Committee
The Personnel Committee has met and will be meeting shortly with the clerk.

024-2021

24. FINANCE

1. To agree that Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence.
It was agreed that Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence.
2. To receive the Bank Reconciliation
This was noted
3. To receive the accounts year 2020-2021
The accounts were agreed
4. To review and consider allocation of Earmarked Reserves.
There were a number of budget headings which needed to be uplifted to a more realistic amount. Traffic Plan, environment Plan Chair and Clerk agreed to review and present a revised schedule of earmarked reserves.
5. To approve the following invoices for payment.
 - a. HMRC £357.43p (S1-S7 Localism Act 2011)
 - b. G. J. Rippon £85.39p (home working allowance) (S1-S7 Localism Act 2011)
 - c. Shropshire Council £358.06p (Joint energy) (S1-S7 Localism Act 2011)
 - d. Came and Co. £1654.65p (Insurance) (S1-S7 Localism Act



Clun Town Council with Chapel Lawn

- 2011)
e. GH Display £78.00p (sanitiser bottle holders) (S1-S7 Localism Act 2011)
f. Brian Angell £57.56p Reimbursement for Zoom payments (S1-S7 Localism Act 2011)

For information

- g. ICO (Information Commissioner's Office) £35.00p (Data Protection Registration) (S1-S7 Localism Act 2011)

The Clerk was instructed to pay all invoices

025-2021 **25. CORRESPONDENCE**

All emails had been sent.

026-2021 **26. INFORMATION FROM MEMBERS**

There was nothing to report under this heading.

027-2021 **27. AGENDA ITEMS FOR THE NEXT AGENDA**

Post Covid Grants
Refuse bins
Waterloo Bridge
Clearing Footpaths

028-2021 **28. DATE FOR THE NEXT MEETING**

The next meeting will be on the 1st June 2021 at 7.30pm
The Parish meeting would be held on the 29th May 2021 at 6pm

Signed by the Chair.

Meeting closed 9.40am