



# Clun Town Council with Chapel Lawn

## MINUTES OF CLUN TOWN COUNCIL MEETING

**HELD AT THE MEMORIAL HALL, Clun ON TUESDAY 6<sup>th</sup> July 2021 AT  
7.30PM**

<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr. B. Angell Cllr. Bill Shepherd Cllr. D. Morris Cllr. T. Baines Cllr. Duffee Cllr. R Davies Cllr. S. Harris	Cllr. M Donaldson Cllr. J. Limond

<b>ALSO IN ATTENDANCE</b>	
Mr. Gwilym Rippon (clerk)	N.Hartin

There were one members of the public present.

	<b>Agenda item</b>									
050-2021	1.	<b><u>ATTENDANCE AND APOLOGIES</u></b>  Please see above								
051-2021	2.	<b><u>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING</u></b>  No declarations were made <table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial				
Name	Item	Personal	Prejudicial							
052-2021	3.	<b><u>DISPENSATION REQUESTS</u></b>  There were no requests for dispensations.								
053-2021	4.	<b><u>PUBLIC SESSION</u></b>								

(i) Shropshire Councillor Report

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The local member tendered his apology, his report was circulated and is attached to the minutes

(ii) Police Report

The latest newsletter had been circulated.

(iii) Public comments –

There were no comments

**054-2021**      5.      **CO-OPTION OF COUNCILORS**

Council agreed to Co-opt Mr. Harris as a councillor and signed the required acceptance of office declaration.

**055-2021**      6.      **APPROVAL OF MINUTES**

The minutes of the meetings held on 1<sup>st</sup> June 2021 following minor amendment was agreed.

**056-2021**      7.      **INFORMATION FROM THE MINUTES**

36 – 2021 - Lengthsman clerk to add to next agenda

36 – 2021 – Philip Dunne in relation to planning applications Clerk to remind Mr. Dunne

42 – 2021 Post Covid Grants this referred to the COVID welcome back grant.

**057-2021**      8.      **MAYORS REPORT**

Since the last meeting I have had number of other meetings representing the Council;

I accompanied the drainage engineers on a walk round the main roads of Clun discussing some of the findings and issues raised by the drainage asset survey. This confirmed that there are situations where there are no assets, inappropriate assets e.g 6” Storm Joined to 4” Foul, drains entering old stone drains, blocked drains, and damaged drains. Engineers are meeting this week to start the design of solutions to all these problems which will take time as there will need to be liaison with Severn Trent and Environment Agency and other utilities e.g BT and Network Power. The plan is to have a first design iteration by the autumn and finalised design by Christmas with the intention to do the work in stages starting in 2022 financial year.

There was a meeting of the TC and SC Highways partnership sadly other members of the TC working group were not able to attend. In addition to



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drainage we discussed the Vision Design guide (to which I have supplied some photos) a draft should be available to the TC working group for fact checking by end of July. The knotty issues of HGVs was discussed again at length bearing in mind recent instances of damage. As reported previously support from SC and Police for a TRO is weak owing to difficulties of enforcement and ensuring equity for local businesses. SC has received back from their legal advisers, the information we requested about enforcement. They are still interpreting what the legalese means and will report in detail next month. I asked that they look into formalising the parking along the Newcastle Road if that is their verge. This could avoid cars parking half on or half off the highway and provide increased visitor parking.

A special meeting of full Council with representatives of Shropshire Council officers is planned for early August. The aim is to ensure full council is conversant with the project as there have been significant changes in Council since this work began over 3 years ago. Shropshire Council officers will present the draft vision document and the plans relating to signs relating to HGVs and including the options that have been considered. The proposed date was 9 August this is no longer possible so please clear your diaries. The possible dates are evenings of Monday 2nd or Monday 16th August or Tuesdays 3rd and 17th between 9:45 and 14:00. The aim is for this to be face to face in Clun.

I met - at their request - with the Chair (Alison Weeks) and Secretary (Chrissy Verdun) of the Clun Climate Emergency Group – our advisory group on environment and climate change matters. We discussed in more detail some of the ideas that arose at our council meeting last month. They have informed me of progress on an environmental survey of the Castle which although a quick and superficial survey demonstrates what wealth of diversity we have on our doorstep. I have informed EH on this and requested discussions as soon as possible over progress on the management and grazing of the site as I have had number of discussions with residents on this topic.

In addition:

I have written to SC highways senior officers regarding the slow replacement of the HGV sign at Purslow and the HGV signs at Lydham and Bishops Castle that are illegible as a consequence of overgrown vegetation and algal growth. I am assured these have been logged with the local teams for action. We watch this space. As the effectiveness of any signs are predicated on prompt and effective management I have strongly emphasised the importance of this.



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I have also been in discussion with Nigel Hartin over the maintenance of the wider road network and I am aware he is setting up meeting for a group of councils in this area to meet with Highways Staff. In preparation of this I have obtained (using and FOI request) the Highway Safety Inspection manual which identifies priorities and frequency for different road types. With changes over time in living and working in the area I am not convinced this meets current needs. If you would like to see the copy email me after the meeting.

I have requested the Clerk to set up a meeting with SC officers and the EA to discuss and agree a future routine programme of management of the gravel and silt around and under the main Bridge.

I consulted with Councillors re the BT phone at Whicott Keysett and also Consulted with Cllr Burge of Newcastle Parish as the phone is on the border. Asked Clerk to respond citing potential mobile reception issues, some potential interest from community needing further investigation. Clerk to follow up with Newcastle Community and involve Cllr Donaldson who has contacts in the community.

### 058-2021 9. CLERK'S REPORT

The clerk reported that all emails have been sent.

### 059-2021 10. PLANNING

#### PLANNING

To consider the following planning applications and other planning matters

Planning applications

1. 21/02734/LBC & 21/02733/FUL (determination date 27/07/2021)  
Application for the alterations to include upgrading or replacement of windows and doors, installation of internal wall insulation, upgrading of existing loft insulation, insulation of ground floor suspended timber floor, re-rendering of front elevation, installation of three flues, and alterations to internal layout | St Catherines 15 High Street Clun Craven Arms Shropshire SY7 8JB

These applications were discussed

RESOLVED

The parish Council supports this application

2. 21/02694/FUL (determination date 23/08/2021)  
Application for the erection of a steel portal framed agricultural building | Curlew Corner Upper Treverward Clun Shropshire SY7 8LX



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This application was discussed

RESOLVED

The parish Council supports this application. However it is noted that the development should adhere to the Agricultural Building design guidance as produced by ANOB.

3. 21/02292/LBC & 21/02291/FUL & 21/02296/ FUL (determination date 22/07/2021)

Application for work incidental to the conversion of the existing barns into 2no dwellings with bicycle and bin store and revised sewage treatment plant affecting a grade II listed building | Proposed Residential Barn Conversions At Lower Guilden Down Guilden Down Clun Shropshire

These applications were discussed

RESOLVED

Clun Council support this application in principle however we have concerns over the nature of the sewage soak away field. This is very close to water course that ends in the river Clun - in view of the other development pressures consequent on the nutrient pollution issues of the river we would wish to see Shropshire Council have equal assurance that there will be no additional pollution load on the river in equal measure.

Further more we note the comments by your highways adviser on the need for measures to reduce impact on the road from Guilden Down to Clun, which we support. In addition the council would wish to see the road from Guilden Down to the A488 better maintained and treated equally.

Works towards the ideal of eventual carbon neutral, no environmental impact and low energy use housing and buildings, Clun Town Council and Chapel Lawn encourages the Planning Department of SCC, when considering applications for new builds, conversions or extensions, to promote reduced emphasis on traditional design and building methods. We ask SCC to use their powers to encourage the removal of reliance on fossil fuels for energy, water and waste management and to eliminate the use of toxic or unsustainable source materials and finishes.

060-2021

### 11. FINANCE

1. To receive the Bank Reconciliation  
This was noted
2. To receive the Internal Auditors report



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The clerk reported that the Internal Auditor gave the council a clean bill of health.

3. To agree the annual return  
The Annual return was agreed.
4. To approve the following invoices for payment.
  - a) HMRC £357.43p S1-8 Localism Act 2011
  - b) J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
  - c) G. J. Rippon £26.00p (home working allowance) S1-8 Localism Act 2011
  - d) Highline £553.30 (streetlight maintenance) S1-8 Localism Act 2011
  - e) Highline £87.30 (streetlight maintenance) S1-8 Localism Act 2011
  - f) Halls SMS £14.59 (toilet sundries) S1-8 Localism Act 2011
  - g) I. Selkirk £225.00 (Internal Audit) S1-8 Localism Act 2011
  - h) Acorn £114.00 (stairlift contract) S1-8 Localism Act 2011
  - i) ICCM £95.00 (subscription) S1-8 Localism Act 2011
  - j) SALC £488.57p (subscription) S1-8 Localism Act 2011

The clerk was instructed to pay all invoices

061-2021

### 12. UPDATES ON THE FOLLOWING

1. Public Toilets - Report from Cllr T Baines and agree priorities and programme of work.  
Clerk to contact Severn and Trent in relation to the water meter.  
The barge board needed painting, painting of the doors, also lighting needed attention. It was also suggested that a notice board be installed. Removal of vegetation. It was agreed the Clerk and Cllr Baines would progress these matters.  
Streetlights - to receive a report from Cllr D Morris  
There 36 street lights. There are 14 LED lights. There are a number of lights not working It was agreed Cllr Morris to work with the Clerk to ensure all lights not working are put into working order.  
Parish Office for Clerk: To receive a report and update on progress.  
In the absence of Cllr Limond the Chair reported a draft licence had been reviewed and the matter referred to the Clerk to finalise details.  
Report Clun Traffic and highways Working Group - To receive a verbal report on recent meetings.  
This update was given earlier in the agenda at item 057
2. Parish award: to receive a report from Cllr Donaldson on progress and actions required  
This item was deferred

062-2021

### 13. PARISH EVENTS



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To discuss the following:

1. Autumn event to replace celebration held as part of Annual Parish Meeting

It was suggested that a public meeting be held earlier in the year, possibly on Saturday / Sunday Cllr. Baines and Cllr Davies would co-ordinate this event.

2. Queens Diamond Jubilee 2022

There is a movement to provide beacons to celebrate this, also seek if there is a desire for a celebrating. Cllr Davies would place an article in the Chronicle.

3. Christmas 2021

The provision of lights was discussed it was suggested that the lights should also go on the other side of the bridge. Cllr Morris agreed to look into this and bring back to the next meeting.

063-2021

14. **WEBSITE**

Mark Duffee to lead on this matter in conjunction with the chair and the clerk

064-2021

15. **DATES AND VENUE OF FUTURE MEETINGS**

It was agreed to meet in April, June and September in Chapel Lawn

065-2021

16. **CORRESPONDENCE**

The clerk reported that all matters had been circulated.

066-2021

17. **INFORMATION FROM COUNCILLORS**

SpArC Ryan Cllr Harris volunteered to represent the Council.  
Cllr. Shepherd reported that the footpath issue was in hand.

067-2021

18. **AGENDA ITEMS FOR THE NEXT MEETING**

Lengthsman

068-2021

19. **DATE FOR THE NEXT MEETING**

The next meeting will be on the 3<sup>rd</sup> August 2021 at 7.30pm

Signed by the Chair.



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Meeting closed 9.37pm

Chair's initials