



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

**HELD AT THE MEMORIAL HALL, Clun ON TUESDAY 3rd AUGUST 2021
AT 7.30PM**

PRESENT	APOLOGIES
Cllr. B. Angell Cllr. Bill Shepherd Cllr. D. Morris Cllr. M Donaldson Cllr. Duffee Cllr. R Davies Cllr. S. Harris	Cllr. J. Limond Cllr. T. Baines

ALSO IN ATTENDANCE	
Mr. Gwilym Rippon (clerk)	N.Hartin

	Agenda item									
069-2021	1.	<u>ATTENDANCE AND APOLOGIES</u> Please see above								
070-2021	2.	<u>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING</u> No declarations were made <table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial				
Name	Item	Personal	Prejudicial							
071-2021	3.	<u>DISPENSATION REQUESTS</u> There were no requests for dispensations.								
072-2021	4.	<u>PUBLIC SESSION</u>								

(i) Shropshire Councillor Report

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Clun Town Council with Chapel Lawn

Cllr Hartin reported that the Local plan had been submitted to the Inspectorate. He also stated that over the next four years there would be about £60m to £120m injected into road repairs. Cllr Hartin also reported that he had pressed officers in relation to road repairs.

(ii) Police Report

The latest newsletter had been circulated.

(iii) Public comments –

No members of the public present

073-2021 5. **APPROVAL OF MINUTES**

The minutes of the meetings held on 6th July 2021 following minor amendment was agreed.

074-2021 6. **INFORMATION FROM THE MINUTES**

A number of lights have been repaired. However there are still a number not working. Cllr Morris was to liaise with the clerk to resolve the defective lights.

In relation to the Christmas Lights a report has been circulated as there is information in the document detailing how cross street banners and decorations should be treated.

075-2021 7. **MAYORS REPORT**

Storm Drains

Since the last meeting I have had a half day onsite meeting and further discussions with WSP team leading on the storm drainage design work. They want me to street how much they appreciate the support given to them by residents of the Town. Its invidious to mention names but Tony Martyr has been particularly helpful owing to his past research on the Mill Leats and all the residents of Bridge Street among others. I was impressed at the holistic approach they are taking to understand how the water flows in and around Clun having been out along the Shropshire Way and 40 Acre to the north, out to the streams coming down from Guilden Down near to Coveats Lane, the Green and associated brook, and around most of the streets of Clun and the associated Victorian sewage system. We await with interest the results of the deliberations in improving the storm drainage in the Town and protecting the river environment of the river Clun.

Other Highways

Discussions with a resident and SC regarding erosion of a bank threatening collapse of Stone Wall. Meeting arranged by SC with resident for later this month.

Planning



Clun Town Council with Chapel Lawn

I have been in correspondence with N Hartin re planning matters and the Turnpike site. to be covered under the planning item.

Castle

Communication with two English Heritage colleagues (Bernard Walker and Helen Allan) in relation to the management of the Castle site especially the vegetation. A site meeting is planned for 12 August (next Thursday) I hope Bill and Jack who have been involved in the past can also be present.

Museum

I was pleased to attend the re-opening of the Museum, and to see the refreshed exhibits. Well worth looking if you have not yet been.

Env Group

Ryan will provide more information later. I have had discussions with the group regarding the open day on the 19th (please make sure you can attend at least in part) and in relation to renewable energy for public buildings.

Web Meeting

I met with Cllr Duffee to have initial discussion regarding the revision of the Council Website.

076-2021

8. CLERK'S REPORT

To Receive the Clerk's Report

To report on progress on digitisation of Burial records

The records need to be collected and sent to the contractors.

To report on progress on information capture from past old minutes

The person who had offered his services as he has now withdrawn his offer as he has now started work and has no time to dedicate to archiving the minute books

To report on progress regarding the proposed Town Council Office

I have received the licence to occupy which does need some attention also permission to purchase equipment.

To inform Council of the existence and rule regarding the environmental maintenance grant from Shropshire Council.

The Clerk updated members as to the method of obtaining the grant, it was highlighted that the grant could only be used to maintain the property owned by Shropshire Council

To inform Council regarding any information from Mr P Dunne MP.

The Clerk reported that he had written to Mr. Philp Dunne however he had yet to have a reply.

To inform Council of any feedback from Newcastle Parish Council on the BT consultation and the phone box in Whitcott Keysett

The clerk reported that Newcastle Parish Council were in the process of adopting one in the village they had yet to make any comment in relation to the second kiosk. Newcastle to be approached to see if the local community would take responsibility for the kiosk.



Clun Town Council with Chapel Lawn

9. PLANNING

Update regarding the Castle Street and Turnpike Meadow Applications :
Cllr. Angell reported that Conexus had withdrawn the application for Castle Street, enquiries were in hand to establish why.

With regards the Turnpike application, an additional document has appeared on this application from an ecologist officer from Shropshire Council which suggested that this application should either be withdrawn or refused.

Cllr. Hartin is to arrange a meeting with planners, members of the Town Council and Natural England

Housing Needs Survey update Matthew Mead has been contacted and he has been invited to the September meeting to discuss the issue of housing needs within the Town.

To consider the following planning applications and other planning matters

Planning applications

1. 21/03335/FUL

Application for the conversion of agricultural building into dwelling, and installation of package (sewage) treatment plant | Proposed Barn Conversion West Of Hurst Mill Farm Clunton Shropshire.

Members discussed this application

RESOLVED

The Council wishes to make no comment on this application.

However if granted, the Council would like the development to work towards the ideal of eventual carbon neutral, no environmental impact and low energy use housing and buildings, Clun Town Council and Chapel Lawn encourages the Planning Department of SCC, when considering applications for new builds, conversions or extensions, to promote reduced emphasis on traditional design and building methods. We ask SCC to use their powers to encourage the removal of reliance on fossil fuels for energy, water and waste management and to eliminate the use of toxic or unsustainable source materials and finishes

078-2021 10. FINANCE

1. To receive the Bank Reconciliation
This was noted.
2. A grant received from the environment group
This was agreed
3. To approve the following invoices for payment.
 - a) HMRC £164.98p S1-8 Localism Act 2011
 - b) J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011



Clun Town Council with Chapel Lawn

- c) G. J. Rippon £40.39p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
 - d) Halls SMS £87.55p (toilet sundries) S1-8 Localism Act 2011
 - e) I. Selkirk £225.00 (Internal Audit) S1-8 Localism Act 2011
 - f) Acorn £36.00 (stairlift maintenance) S1-8 Localism Act 2011
 - g) B. Shepherd £8.80p (reimbursement for batteries) S1-8 Localism Act 2011
 - h) Remembering You £700.00p S1-8 Localism Act 2011
- The clerk was instructed to pay all invoices

079-2021

11. UPDATES ON THE FOLLOWING

1. Public Toilets - To receive progress report on the Public Toilet Maintenance proposals
Cllr. Baines Was not present however he had produced a report. It was agreed that Mr. Tranter would be contacted to remove the vegetation from around the toilets
Mr. G. Dudley was contracted and awaited acceptance to commence painting the paint the toilets.
It was agreed that the quote for a new notice board should be revisited for a noticeboard be big enough also be constructed in hardwood.
2. Freemen of Clun: to receive a report from Cllr Donaldson on progress and actions required.
There was limited progress on this matter however thought was given as to the criteria. It would be a yearly matter cut-off date for nomination would be the end of September. Cllr. Harris agreed to assist.
3. Parish Celebration - Cllr Davies.
Cllr. Davies stated that he was still putting Plans in place.

080-2021

12. LENGTHSMAN

This matter was discussed briefly it was asked for volunteers to oversee this project. Cllr Duffee and Cllr. Morris would lead on this matter.

081-2021

13. WEBSITE

Mark Duffee to lead on this matter in conjunction with the chair and the clerk

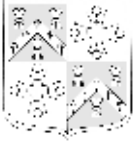
Cllr Duffee presented his report of how he thought the Website should look like, he stated that the Town Council Website should be a one stop.



Clun Town Council with Chapel Lawn

- 082-2021 14. **CLUN CLIMATE EMERGENCY GROUP OPEN DAY**
- Report on the Proposed Clun Climate Emergency Group Open Day - Cllr Ryan Davies
Cllr. Davies presented his report in relation to the Climate Emergency Group. The Open day would take place 19th September at the Town Hall. He made emphasis on the issue that there were limited number of EV points in the town. Cllr. Davies to liaise with the clerk to drive this matter forward.
- 083-2021 15. **CORRESPONDENCE**
- An email from Wayne Best that gravel would be removed from the river. The clerk was requested to inform the writer that there was a build up of gravel on both sides
- 084-2021 16. **INFORMATION FROM COUNCILLORS**
- Repairs to the lychgate this would hope to be started at the end of September.
Work to the Town Hall has to be rescheduled to issues with the erection of scaffolding.
There were issues with regards to the pavement between the Medical Centre and the Green.
- 085-2021 17. **AGENDA ITEMS FOR THE NEXT MEETING**
- There was nothing under this heading
- 086-2021 18. **DATE FOR THE NEXT MEETING**
- The next meeting will be on the 7th September 2021 at 7.30pm at memorial Hall
- Signed by the Chair.**

Meeting closed 9.37pm



Clun Town Council with Chapel Lawn

Chair's initials