

# Clun Town Council with Chapel Lawn

## MINUTES OF CLUN TOWN COUNCIL MEETING

HELD VIA ZOOM ON TUESDAY 2<sup>nd</sup> FEBRUARY 2021 AT 7.30PM

<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr. J. Limond Cllr. D. Fox Cllr. B. Angell Cllr. Bill Shepard Cllr. K. Lewis Cllr. L. Hurcombe Cllr. R Davies	Cllr. M Donaldson     N.Hartin

<b>ALSO IN ATTENDANCE</b>
Mr. Gwilym Rippon (clerk)

There were two members of the public present

<b>Agenda item</b>
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**620/2020 1. ATTENDANCE AND APOLOGIES**

Please see above

**621/2020 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**

No declarations made

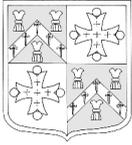
Name	Item	Personal	Prejudicial

**622/2020 3. DISPENSATION REQUESTS**

There were no requests for dispensations

**623/2020 4. PUBLIC SESSION**

- (i) Shropshire Councillor Report  
The report submitted by Cllr. Hartin was read out and the clerk was requested to circulate to all members.



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- (ii) Police Report  
A newsletter has been circulated.
- (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.
- (iv) Mayors report  
I have been involved in the following.
  - public toilets
  - Highways
  - English Heritage

The Mayor reported that he had been contacted by an individual in relation to archiving

Personal thanks to the good neighbours helping in Clun and those who were involved with the vaccination program who had taken those to the centres to receive their vaccination.

### 624/2020 5. APPROVAL OF MINUTES

The minutes of the meeting of 5<sup>th</sup> and 13<sup>th</sup> January 2021 were agreed that they were a true record of what transpired.

### 625/2020 6. INFORMATION FROM THE MINUTES

6602/2020 minute ref 586f from in relation to a Freedom information request. No information has been forthcoming.

### 626/2020 7. PLANNING

To consider the following planning applications

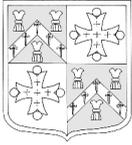
1. 21/00271/TCA  
Application for works to reduce a cluster of ornamental conifers (13) by 30%, reduce Conifer hedge (14) on northern boundary to 2m, reduce 3 No conifers of unknown variety (9, 10 & 11) in front of house by 30%; fell to ground level (a) Western Hemlock (3,4 & 5) & Norway Spruce (6), (b) Birch (2), (c) Lawson's cypress (7 & 8) within Clun Conservation Area at Fairfield Castle Street Clun SY7 8JU

This application was discussed

RESOLVED

The Council supported this application

2. 21/00189/DIS  
Application to discharge of Conditions 4 (Parking and turning) 5 (Bat Boxes) 6 (Bird Boxes) 7 (External Lighting) 8 and 9 (Joinery/windows)



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10 (Roof Windows) 11 (Exterior soil and vent pipe fittings) 12 and 13 (Pointing) and 14 and 15 (Landscaping and access/drainage) associated with planning application number 17/04989/FUL | Barn Conversion At Pen Y Wern Black Hill Clunton Craven Arms Shropshire SY7 0JD

This application was discussed

RESOLVED

The Council supported this application

3. 21/00169/TCA  
Application to Crown reduce by 20% 1No. Horse Chestnut Tree and fell 1No. Larch Tree within Clun Conservation Area at Castle Gates Cottage Enfield Street Clun Craven Arms Shropshire SY7 8JT

This application was discussed

RESOLVED

The Council wished to pass no comment on this application

4. 21/00168/TCA  
Application to fell 1 no. Conifer within Clun Conservation Area at Castle Cottage The Square Clun Craven Arms Shropshire SY7 8JA

This application was discussed

RESOLVED

The Council wished to pass no comment on this application

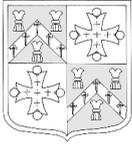
5. 21/00112/FUL Application for the conversion of three agricultural buildings into annexe to existing farmhouse plus two holiday lets at Rock Hill Farm Clun Craven Arms Shropshire SY7 8LR

This application was discussed

RESOLVED

The Town Council discussed this application and wished to support the application however there was a suggestion that approved a condition be placed on the development that it is retained as a holiday let.

Towards the ideal of eventual carbon neutral, no environmental impact and low energy use housing and buildings, Clun Town Council and Chapel Lawn encourages the Planning Department of SCC, when considering applications for new builds, conversions or extensions, to promote reduced emphasis on traditional design and building methods. We ask SCC to use their powers to encourage the removal of reliance on fossil fuels for energy, water and waste management and to eliminate the use of toxic or unsustainable source materials and finishes.



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Members stated that the following application had been discussed at a previous meeting

6. 20/05384/AGR  
Application for the erection of roof over existing yard | Agricultural Buildings North West of Colstey Farm Clun Shropshire.
7. 20/05062/LBC  
Application for the erection of single storey side extension affecting a Grade II Listed Building at 10 Bridge Street Clun Craven Arms Shropshire SY7 8JP
8. 20/05061/FUL  
Application for the erection of single storey side extension affecting a Grade II Listed Building 10 Bridge Street Clun Craven Arms Shropshire SY7 8JP

### **627/2020 8. APPOINTMENT OF THE CLERK**

Following the meeting of the Personnel group it was recommended that the position of Town Clerk be offered to Mr. Gwilym Rippon

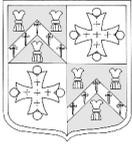
### **628/2020 9. MAYOR'S REPORT**

The mayor report was discussed at agenda item 4(iv)

### **629/2020 10. ASSETS OF THE COUNCIL**

To discuss and decide on the following: -

1. Location of the Council Office  
This was discussed a number of premises were put forward It was agreed that all these would be investigated by Cllrs Limond and Shepard in conjunction with the clerk. A recommendation to be brought before the next Council.
2. Update on the Public Toilets  
Structurally it is ok. There is also a need for it to be decorated. The hedge at the back needs to be trimmed. (grounds man to be contacted). The signs needed to reflect that the toilets were provided by Clun Town Council.  
There were two major issues.



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1. Several electrical issues need to be attended.
2. The water harvesting tank has been emptied. The water bills were discussed. the water consumption was being monitored. The water meter needs to be moved to the stopcock adjacent to the building.

### **RESOLVED**

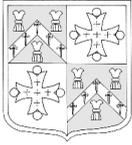
This matter to be pursued as a matter of ungerncy

3. To receive the report on the Town Hall  
The inspection of the wiring and electrics found there were minor errors resulting from changes in legislation.  
There has been an order to repair the clock which will take place in about three weeks  
The building survey had been undertaken and a preliminary thought was that there is nothing to drastic.

630/2020

### 11. REPORTS FROM COUNCILLORS ATTENDING OTHER MEETINGS

1. *To receive an update on English Heritage and Clun Castle.*  
A report has been circulated, conversation with English Heritage which started about 12 months ago. They wished to keep the platform They were informed that the Council felt that the removal would detract on visitor experience. They have replied that the platform would not be reinstated due to cost and a resource implication. It was highlighted that a grazier wished to put sheep on the site. It was felt that this would be advantageous. It was also acknowledged that there were issues with the riverbank. They also state that residents would be kept informed. It was also highlighted that there would possibly be a requirement for refuse bins for dog waste. The relationship of English Heritage was discussed at length it was suggested that a public meeting could be arranged, and English Heritage be invited to explain how they intend to manage the site. There was also an issue of ownership of the path from buffalo Lane and maintenance also if the land owner had knowledge of English Heritage's intention of the use of the site.  
The clerk was requested to make contact with the Shrewsbury office of the Duke of Norfolk Estate.
2. *To receive an update from Clun Highways and Traffic Working Group*  
Work has started with the drain survey, draft reports on signage for the traffic orders for the whole town. Following the walk through of the town the consultant captured the essence of the town , his report was awaited on the design element
3. *To receive updates in relation to The Environment*  
Nothing to report.



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4. *To receive updates in relation to SpArC*  
Progress is being made an email has been circulated.
5. *To receive updates in relation to The Memorial Hall*  
In his absence Cllr. Donaldson submitted a written report. Progress is underway and a new committee will meet shortly. There is no update in relation to the use of the hall for Covid Vaccines

### **631/2020 12. TO DISCUSS THE CASUAL VACANCY**

This would be discussed following the notice period.

### **632/2020 13. TO RECEIVE THE CLERK'S REPORT**

The clerk reported that he had circulated all the appropriate emails

### **633/2020 14. FINANCE**

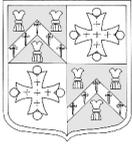
1. To receive the Bank Reconciliation  
This was noted.
2. To Consider any request for Grants  
The clerk reported that he received no notification.
3. To approve the following invoices for payment.
  - a. Rampant Horse Ltd. £82.00p (Reimbursement firefighters meal) S111 Local Government Act 1972
  - b. MRT £220.00p (Electrical work) S111 Local Government Act 1972
  - c. G. J. Rippon £800.00p (two months interim clerk) S111 & 112 Local Government Act 1972
  - d. Shropshire Council £370.96p (joint electricity) S111 Local Government Act 1972
  - e. Shropshire Council £370.96p (joint electricity) S111 Local Government Act 1972
  - f. Jon Churchett £500.00p (toilet cleaning) S111 Local Government Act 1972
  - g. EOM £338.47 (Electrical work) S111 Local Government Act 1972  
For information
  - h. Waterplus £537.71p (Water rates) S111 Local Government Act 1972

The clerk was instructed to pay all invoices.

### **634/2020 15. CORRESPONDENCE**

All emails had been sent.

### **635/2020 16. REVIEW OF POLICES**



## **Clun Town Council with Chapel Lawn**

The Clerk reported that he had reviewed the polices and one item which need urgent attention was the Standing Orders. He stated that he would circulate these for members information and any views.

**636/2020**      **17. INFORMATION FROM MEMBERS**

A discussion then took place as to which in relation to migrating from Zoom to Teams. A paper would be presented in due course.  
Memorial hall – It was reported that a van was parked there causing an issue.  
Ornate lamp river side of trinity still not working.

**637/2020**      **18. AGENDA ITEMS FOR THE NEXT AGENDA**

No items were forthcoming.

**638/2020**      **19. DATE FOR THE NEXT MEETING**

The next meeting will be held via Zoom on the 2<sup>nd</sup> March 2021

Signed by the Chair.