

MINUTES OF MEETING HELD 8TH MAY 2018

MEETING 1805

0. CTC Annual Appointments May 2018 to May 2019 The following were all re-appointed unanimously:

0.1 Elected MAYOR~CHAIRMAN Jack Limond the Chair signed his Acceptance of Office Form NOTED

0.2 Elected Deputy MAYOR~VICE CHAIR: Ryan Davies providing he accepts this and other roles below:

Note: All previous reps wished to stand and there were no other candidates so these were all appointed en bloc:

0.3 Appointed CTC's LJC Representative: Jack Limond. LJC Deputy Rep: Ryan Davies. All AGREED

0.4 Appointed Clun Memorial Hall Committee+Playing Fields Charity Rep: Matt Donaldson All AGREED

0.5 Appointed CTC's Chapel Lawn Redlake Valley Village Hall Committee Rep: Gary Mills All AGREED

0.6 Appointed Personnel Committee Members Cllrs Limond, Davies, Donaldson, Angell, Butt All AGREED

0.7 Confirmed: a) Clun Parish Footpaths Officer: Peter James. b) Clun Parish Tree Warden: Reg Maund.

F. OPEN FORUM

F.1 SC Cllr Nigel Hartin reported on:

a) *The Fire Authority Review*: there is no threat to Clun Fire Station.

b) SC Planner Ian Kilby and SC Roads Contractors Kier will attend the next *LJC Meeting* in June 2018.

c) *The Rural Roads Repair Schedule* has slipped into disuse: there are many demands for its reactivation.

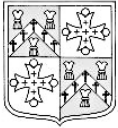
F.2 A resident reported a problem with the *chippings put down on FP 48* and asked for them to be removed.

The Clerk stated that this was not a CTC matter but it will be forwarded to Clun Memorial Hall Committee.

F.3 Footpaths Officer Peter James said this was a public footpath so he would report the matter to SC RoWs.

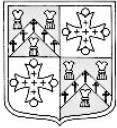
F.4 Local Plan Review growth, boundaries and Hubs: talk by SC Officer *Liam Cowden*: see also 5.2 below ↓

Liam gave a long and very detailed talk on the Local Plan Review implications for Clun including Turnpike Meadow and Castle Street developments and he invited Clun



Town Council to send a few representatives to a *Clun Strategic Planning Meeting* to be held at the Shirehall in Shrewsbury as soon as possible. NOTED

1. ATTENDANCE at Clun Town Council Routine Meeting 1805 held at 7.30pm in Clun Memorial Hall:
 - 1.1 Present *Town Cllrs: Chair* Jack Limond, Matt Donaldson, Brian Angell, Vic Butt, James McVicar, Gary Mills, *Plus* SC Cllr Nigel Hartin. *Plus* Ian Hutchinson *Town Clerk*. *Plus* 4 residents. NOTED
Plus SC Planner Liam Cowden. NOTED
 - 1.2 Apologies from *Vice Chair* Cllr Ryan Davies and Cllrs Linda Hurcombe and Reg Maund were NOTED
2. DECLARATIONS OF INTEREST Meeting 1805 held on 08.05.18 NONE were received. NOTED
3. PREVIOUS MEETING 1804 held on Tues 10 Apr 2018 previous minutes and ongoing items as follows:
 - 3.1 Minutes 1804 The Chair signed *April Minutes 1804 & APM Minutes 2018* as true records: All AGREED
4. PLANNING MATTERS Clerk to email these comments to SC planners:
for SC notifications see Plans-1
 - 4.0 Clun Parish Holiday Lets CTC has received reports of alleged planning irregularities: CTC will email a formal request to SC Planning Enforcement asking for an investigation into these allegations. All AGREED
 - 4.1 18/01234/VAR Hurst Mill Farm Clunton *Williams* change of conditions from holiday lets to general.
CTC SUPPORTS this change of condition to allow general use but if it is granted CTC would prefer that a *Local Occupancy Restriction* is applied which is thought to be a Section 157 Condition. All AGREED
 - 4.2 18/01691/FUL+LBC Bryn Farm Barn convert agricultural barn into residential home: NO COMMENT
 - 4.3 18/01505/LBC Pen Y Wern Black Hill Clunton *John Moyers* windows, new shower, other renovations.
CTC has NO OBJECTION to this plan to make sensible improvements to a listed building. All AGREED
 - 4.4 18/01732/LBC Annex Lake House Clun *Martyr* new porch attached to rear of annex: NO COMMENT
5. PARISH MATTERS
 - 5.1 Clun Traffic Plan the Public Consultation held on 26.04.18 with Ben Hamilton-Baillie: see *Notes 26.04.18*
Cllr Brian Angell will chair a *Clun Traffic Plan Working Group* to take the project forward. All AGREED



5.2 Neighbourhood Plan (NP) follow up from the Launch at APM 2018: CTC will now leave the volunteers to recruit other members and organise themselves as a group independent of the Town Council. NOTED

6. ADMINISTRATION

6.1 Town Clerk Vacancy Ian Hutchinson was authorised to act as *Locum Clerk* in the interim. All AGREED

Note: Ian subsequently withdrew from this arrangement on Monday 14th May 2018: the day before the interviews.

Law: Ian claimed no pay or expenses for his voluntary help during May 2018 and as from Tues 15 May 2018 Ian had no powers, duties, responsibilities, liabilities or any obligations in connection with Clun Town Council.

6.2. a. Annual Return AGAR 2017-18 consider the SDH Internal Audit Report-18: the report was duly NOTED.

b. The Clerk pointed out that thanks to the considerable help from former Clun Town Clerk *Rebecca Turner* CTC had achieved a *totally clean Internal Audit 2017-18* as shown on Page 3 of the AGAR form. NOTED

c. The new Town Clerk will need to arrange for CTC to return the AGAR to the External Auditor by 02.07.18.

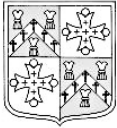
6.3 Sturchley Trust Historical Papers may now be stored in the Town Hall Records Room: All AGREED

6.4 Destroyed Street Lamp Bridge Car Park SC denies ownership: consider Highline Invoice for £254.40

Without assuming any liability CTC will make an *ex gratia* goodwill payment of this invoice at the next meeting but continue to claim a refund from Shropshire Council as the owner of this light. All AGREED

7. ACCOUNTS TO PAY Meeting 1805 Date: 08.05.18 all these accounts were duly PAID

Min	Chq	DATED	Minute	PAYEE/PAYER ITEM DESCRIPTION	CATEGORY	£ CREDITS	£ DEBITS	NOTES
7.1	091	08.05.18	1805-7.1	Mr J Churchett Toilets Cleaning Contract Q1 Yr-19	Toilets 1805	invoice	1500.00	as per contract
7.2	092	08.05.18	1805-7.2	Ian A. Hutchinson Clerk's Net Pay for April 2018	Pay 1804	HMRC note	620.02	on-line form
7.3	093	08.05.18	1805-7.3	HMRC Clerk's PAYE income tax for April 2018	PAYE 1804	HMRC note	165.02	on-line form
7.4	094	08.05.18	1805-7.4	SC Joint Energy Costs Q3 Oct + Nov + Dec 2017	Power-18 Q3	reminder	303.90	note: 20.03.18
7.5	095	08.05.18	1805-7.5	SC Joint Energy Costs Q4 Jan + Feb + Mar 2018	Power-18 Q4	invoice	303.90	bill: 03.04.18
7.6	096	08.05.18	1805-7.6	Clun Memorial Hall Room Hire Jan Feb Mar 2018	Room 1805	invoice	30.00	invoice no. 85



7.7	097	08.05.18	1805-7.7	Refund to Mayor for Neil Martin window cleaning	Works 1805	invoice	30.00	invoice 20 Apr
7.8	098	08.05.18	1805-7.8	Came & Company Insurance Premium to 31.05.19	Insure 1805	invoice	1190.07	invoice 17 Apr
7.9	099	08.05.18	1805-7.9	SDH accounting Internal Audit Report of 2017-18	Audit 1805	invoice	195.00	invoice 21 Apr
7.0	100	08.05.18	1805-7.0	Andrew Wallace mowing and strimming 28.04.18	Works 1804	invoice	40.00	invoice 28 Apr

8. EXTERNAL ITEMS from outside the parish including reports from external meetings attended: NONE
9. EXTRA ITEMS any parish reports or matters not included on this agenda and items for the next agenda:
- 9.1 The Mayor reported that the *Town Hall Refurbishment* would soon be going ahead in the better weather.
10. Next Meeting 1806 to be held on Wednesday 13 June 2018 at 7.30pm in the Village Hall at Chapel Lawn.

MEETING 1805 CLOSED 10.00 pm duration: two and a half hours.

APPROVED AS BEING A CORRECT RECORD BY

CHAIRMAN'S SIGNIATURE: _____

Dated: 13th June 2018